

AGENDA

CITY COUNCIL MEETING

CITY OF FAIRWAY, KANSAS

Virtual Meeting Location:

Zoom

(Hyperlink to be provided after 5:00 p.m. on 7-09-2020)

Or

www.facebook.com/cityoffairway

Monday, July 13, 2020

7:30 p.m.

1. Call to Order and Announcements
2. Monthly Reports of Standing Committees
 - A. Consolidated Fire District #2
 - B. Administration
 - C. Police
 - D. Public Works
 - E. Parks & Recreation
 - F. Finance

3. Monthly Reports of Special Committees
 - A. Tree Board

4. Public Comment for Consent Agenda items only

5. Consent Agenda

These items are determined to be routine enough to be acted on in a single motion; however this does not preclude discussion. If a councilmember requests, an item may be removed from the consent agenda for further consideration and separate motion.

- A. Approve minutes of previous regular and special City Council meetings
- B. Approve Claims and Appropriations – Ordinance #1717 – June 2020
- C. Approve agreement with Caitlyn Katz for fitness instruction
- D. Approve Mayoral appointment of Ben Zwick to the Planning Commission

6. New Business

Public Comment - The Mayor may open the meeting for a period of public comment at the completion of any presentation and/or Governing Body discussion regarding a specific agenda item. Public comment should be limited to the current agenda item before the Governing Body. Additional public comment on non-agenda items will be taken at the end of the meeting.*

A. Consider revised Public Meeting Policy

B. Consider Joint Statement

7. Public Comment* for items not listed on the above agenda

8. Adjournment

If you require an accommodation for a sign interpreter in order to attend this meeting, please notify the Administrative Office at 913-262-0350 no later than 48 hours prior to the beginning of the meeting.

**Public comment will be limited to 5 minutes per speaker unless otherwise stated at the beginning of a public comment period. Speakers are permitted one opportunity per public comment period. To view the full Public Meeting Policy, please visit www.fairwaykansas.org or contact the Administrative Office at 913-262-0350.*



PROUDLY SERVING

MISSION • PRAIRIE VILLAGE • ROELAND PARK • FAIRWAY • WESTWOOD • WESTWOOD HILLS • MISSION WOODS • MISSION HILLS

Johnson County Consolidated Fire District No. 2
Fire Chief Tony Lopez
3921 West 63rd St Prairie Village, KS 66208
913-432-1105 ContactUs@cfid2.org



FAIRWAY FIRE ACTIVITY REPORT JUNE 2020

PREVIOUS
MONTH

YEAR TO DATE

INCIDENTS

1 Fire

111 Building Fire
113 Cooking fire, confined to container
118 Trash or rubbish fire, contained
131 Passenger Vehicle Fire
143 Grass fire
Total
Percent of Total Calls

0
0.00%

1
1
2
1.32%

2 Overpressure Rupture, Explosion, Overheat

221 Overpressure rupture of air or gas
Total
Percent of Total Calls

0
0.00%

1
0.66%

3 Rescue & Emergency Medical Service

311 Medical assist, assist EMS crew
321 EMS call, excluding vehicle accident with injury
322 Motor vehicle accident with injuries
353 Removal of victims from stalled elevator
Total
Percent of Total Calls

8
4
12
35.29%

48
16
3
67
44.08%

4 Hazardous Condition (No Fire)

411 Gasoline or other flammable liquid spill
412 Gas leak (natural gas or LPG)
422 Chemical spill or leak
424 Carbon monoxide incident
441 Heat from short circuit (wiring), defective/worn
444 Power line down
445 Arcing, shorted electrical equipment
Total
Percent of Total Calls

1
1
2
5.88%

2
2
5
1
10
6.58%



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FAIRWAY FIRE ACTIVITY REPORT JUNE 2020

PREVIOUS
MONTH

YEAR TO DATE

INCIDENTS

5 Service Call

510 Person in distress, Other	
520 Water Problem, Other	
550 Public Service assistance, Other	
551 Assist police or other governmental agency	
561 Unauthorized Burning	
554 Assist invalid	
Total	
Percent of Total Calls	

1	
5	
6	
17.65%	

3
1
2
1
1
26
34
22.37%

6 Good Intent Call

611 Dispatched & cancelled en route	
631 Authorized Controlled Burning	
652 Steam, vapor, fog or dust thought to be smoke	
Total	
Percent of Total Calls	

8
1
1
10
29.41%

23
2
2
27
17.76%

7 False Alarm & False Call

700 False alarm or false call, Other	
730 System Malfunction, Other	
735 Alarm system sounded due to malfunction	
736 CO detector activation due to malfunction	
740 Unintentional transmission of alarm, Other	
742 Extinguishing system activation	
743 Smoke detector activation, no fire - unintentional	
744 Detector activation, no fire - unintentional	
745 Alarm system activation, no fire - unintentional	
746 Carbon monoxide detector activation, no CO	
Total	
Percent of Total Calls	

1
1
2
4
11.76%

2
1
2
1
3
2
11
7.24%



PROUDLY SERVING

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FAIRWAY FIRE ACTIVITY REPORT JUNE 2020

**PREVIOUS
MONTH**

YEAR TO DATE

INCIDENTS

Total Calls

34

152

ADMINISTRATION REPORT FOR JUNE 2020

ADMINISTRATION COMMITTEE MEETING

The Administration Committee met on May June 23rd via Zoom and discussed the following:

Public Comment Policy: Following discussions at the June 8th City Council meeting, the committee reviewed further changes to the Public Meeting Policy. The two largest changes were to include a one-minute follow-up opportunity per agenda item and to add a “Governing Body Comments” line item to the agenda after new business.

Solar Panels for City Hall and Police Station: City Administrator Nogelmeier shared a budget estimate from a Lawrence based company regarding the potential of putting solar panels on City Hall and the Police Station. The cost was approximately \$137,000 up front and would yield a savings of approximately \$11,000 per year. Staff will continue to research the prospects of adding solar panels as time permits.

Shared Position: Staff is in discussions with Mission Hills regarding the potential to share a Building Official and a Building Inspector. These discussions are in the early phases.

KORA REQUESTS

The Administration Department keeps a log of all Kansas Open Records Requests received. There was 1 record request in June.

The Kansas Open Records Act, K.S.A. 45-215, governs the manner in which public documents are made available to the public. The City is authorized to charge for staff time and copy fees in connection with record request.

BOARD OF ZONING APPEALS AND PLANNING COMMISSION MEETINGS

Both the Board of Zoning Appeals and the Planning Commission held meetings in June via Zoom. The BZA heard two requests for variances. The rear setback variance for an addition was granted and a side setback for a shed was denied. The PC heard six applications including 4 exception requests (2-window/door openings, 1-driveway width, 1-basketball goal location), an addition/remodel and one new home. Two of the exception requests were approved, one denied and one continued. The addition/remodel was continued and the new home was approved.

OCCUPATIONAL LICENSES

Renewals were sent out on 6/19/2020 to 49 businesses. To date, 12 applications have been received and processed.

DOG LICENSES

Licensing History

2020 – 566 tags issued. Notifications via two editions of Focus on Fairway, two postcards, two Constant Contact emails and phone call.

2019 – 569 tags issued-notifications-Focus on Fairway (Jan/Mar) and Constant Contact email and 2 postcards. As of June 30, there were 5 residents that did not renew their dog licenses and

citations will be issued.

2018 – 551 tags issued via Focus on Fairway and 3 postcards and visit from NEACC officer.

2017 – 582 tags issued through June via Focus on Fairway and 2 Postcards

2016 – 597 tags issued through June via Focus on Fairway, 1 Constant Contact email and 2 postcards, 1 letter and visit from NEACC officer.

Late fees were suspended until June 30, 2020.

RENTAL AND NON-OWNER OCCUPIED DWELLING REGISTRATIONS

May 2020 rental renewal letters were sent out to the properties that were registered in 2019. To date, 159 applications have been received, 45 licenses issued, 101 properties are pending 1st inspection and 13 properties are pending 2nd inspection. Second notices were sent to 23 properties that were registered last year. There are 10 properties identified as possible rental/non-owner occupied and have yet to respond.

BUILDING DEPARTMENT REPORT

The June monthly report is attached. Three new single family residence permits were pulled. Monthly construction value of permits pulled was \$3,122,226.00 with a YTD total construction value of \$6,321,348.49. Permit fees collected for month were \$30,763.23 and YTD \$61,970.25.

UPCOMING MEETINGS:

MEETING LOCATIONS: For the duration of emergency orders related to COVID-19, all public meetings for the City of Fairway will be conducted virtually. The virtual link will be accessible on the home page of the City's website www.fairwaykansas.org. The public may participate in the virtual meetings by joining from their desktop, tablet or phone and/or by dialing in from their phone. You may sign-up to receive meeting notifications by enrolling in the City E-mail Program at www.fairwaykansas.org.

PUBLIC WORKS COMMITTEE

Monday, July 13, 2020

7:30 a.m.

CITY COUNCIL MEETING

Monday, July 13, 2020

7:30 p.m.

ADMINISTRATION COMMITTEE

Thursday, July 16, 2020

7:30 a.m.

BOARD OF ZONING APPEALS

Cancelled – No applications

Monday, July 27, 2020

5:30 p.m.

PLANNING COMMISSION

Monday, July 27, 2020

6:00 p.m.

Building Monthly Report

Month: 06
Year: 2020

Permit Type	Sub Type	Application Type Field	Month	Previous Month	Year	Previous Year
Building Permit	Commercial		0.00	0.00	1.00	0.00
Building Permit	Commercial	Addition/Remodel	0.00	0.00	0.00	3.00
Building Permit	Commercial	Commercial	1.00	0.00	1.00	2.00
Building Permit	Commercial	Deck	0.00	0.00	0.00	0.00
Building Permit	Commercial	Demolition	0.00	0.00	0.00	1.00
Building Permit	Commercial	Driveway	0.00	0.00	0.00	0.00
Building Permit	Commercial	Electrical	0.00	0.00	0.00	0.00
Building Permit	Commercial	Fence	0.00	0.00	0.00	0.00
Building Permit	Commercial	Flatwork	0.00	0.00	0.00	0.00
Building Permit	Commercial	Footing/Foundation	0.00	0.00	0.00	0.00
Building Permit	Commercial	HVAC/Mechanical	0.00	0.00	0.00	0.00
Building Permit	Commercial	Other	0.00	0.00	0.00	1.00
Building Permit	Commercial	Permit Renewal	0.00	0.00	0.00	0.00
Building Permit	Commercial	Plumbing	0.00	0.00	0.00	0.00
Building Permit	Commercial	Roof	0.00	0.00	0.00	0.00
Building Permit	Commercial	Sign	1.00	0.00	1.00	1.00
Building Permit	Residential		0.00	0.00	0.00	1.00
Building Permit	Residential	Accessory Structure	0.00	0.00	0.00	3.00
Building Permit	Residential	Addition/Remodel	1.00	1.00	17.00	23.00
Building Permit	Residential	Deck	1.00	1.00	4.00	6.00
Building Permit	Residential	Demolition	1.00	1.00	5.00	8.00
Building Permit	Residential	Driveway	7.00	2.00	12.00	7.00
Building Permit	Residential	Electrical	7.00	4.00	16.00	19.00
Building Permit	Residential	Fence	5.00	6.00	19.00	25.00
Building Permit	Residential	Flatwork	1.00	0.00	1.00	3.00
Building Permit	Residential	Footing/Foundation	0.00	1.00	2.00	1.00
Building Permit	Residential	Generator	2.00	0.00	5.00	2.00
Building Permit	Residential	HVAC/Mechanical	4.00	1.00	10.00	15.00
Building Permit	Residential	New SFR	3.00	0.00	7.00	5.00
Building Permit	Residential	Other	3.00	0.00	6.00	10.00
Building Permit	Residential	Patio	3.00	2.00	6.00	0.00
Building Permit	Residential	Permit Renewal	0.00	0.00	0.00	7.00
Building Permit	Residential	Plumbing	2.00	2.00	11.00	4.00
Building Permit	Residential	Pool/Spa	1.00	0.00	3.00	0.00
Building Permit	Residential	Right-of-Way	0.00	0.00	0.00	0.00
Building Permit	Residential	Roof	6.00	5.00	17.00	31.00
Building Permit	Residential	Siding	0.00	0.00	0.00	1.00
Building Permit	Residential	Sign	0.00	0.00	0.00	0.00

Grand Total Issued:			49.00	26.00	144.00	179.00
Scheduled Inspections			197.00	196.00	719.00	590.00
Building Code Complaints			47.00	18.00	79.00	37.00
Plans Reviewed			41.00	25.00	124.00	75.00
Construction Valuation			3,122,226.00	256,080.00	6,321,348.49	7,070,324.27
Fees Collected			30,763.23	4,493.07	61,970.25	0.00

MEMORANDUM

TO: Melanie Hepperly, Mayor
FROM: David Brown, Chief of Police
DATE: July 6, 2020
SUBJECT: June 2020 Monthly Report

OVERVIEW:

TYPE	June 2019	June 2020
Reports	36	29
Arrests	20	5
Citations	142	106

ACTIVITY:

We had 368 activities entered into the Computer Aided Dispatch (CAD) system in June. Here are some of those activities:

- 15 Alarm Calls
- 9 Accidents
- 5 Disturbance – 0 armed
- 3 Burglary
- 113 Car Stops
- 3 Pedestrian Checks
- 25 Animal Calls

Occurrences

Type	Time	Notes
False Info/Lie/Interfere	06/01/2020 18:06	2300 blk of SHAWNEE MISSION PKWY, MSNW, KS USA 66205 The subject, fled from a traffic stop to avoid arrest on a felony US Marshal warrant.
Invest - MIR	06/03/2020 17:27	6100 blk of DELMAR ST, Fairway, KS USA 66205 (Verified) Officers were dispatched to the address in question regarding a child custody exchange issue.
Accident	06/05/2020 10:44	60TH ST and MISSION RD, V1 struck a pedestrian on a bicycle. A minor injury was reported.

Info- Assist Outside/ Pursuit	06/06/2020 04:23	N I-35 AND LAMAR HWY, MISSION, JOHNSON COUNTY KS USA 66201 On 6-6-2020 at 0404 hours, Merriam PD Officer initiated a vehicle pursuit while investigating a burglary to a Shell Gas Station in their city. The suspects fled in a 2-door silver Hyundai. I became the secondary vehicle and assisted with radio traffic.
Accident - Hit and Run	06/06/2020 20:15	Vehicle 1 merged onto Shawnee Mission Parkway from Johnson Dr and struck vehicle 2 in the number one lane.
Auto Burglary	06/08/2020 09:51	5000 blk of MISSION RD, MISSION, JOHNSON COUNTY KS USA 66205 On 6-7-2020 at 0553 hours, I located a burglary suspect out of Westwood, Kansas. The female matched the descriptors of an earlier auto burglary caught in progress by the victims.
Fairway Warrant	06/08/2020 10:34	W 47 ST and BELINDER BLVD, WESTWOOD KS USA 66205 the arrestee was stopped on traffic charges in the city of Westwood. I responded to the location of the stop to serve her warrant for failing to appear. She was released from custody with an NTA for failing to appear #21773. Her new court date is August 5, 2020 at 1730 hours.
Invest - Suspicious Activity	06/09/2020 12:04	3900 blk of 58 ST, FAIRWAY, JOHNSON KS USA 66205 An unknown white female has been throwing bags of dog feces in the reporting parties' driveway on multiple occasions. Some of these events have been caught on cameras installed by the homeowner. In one video an older female with gray hair is seen walking two dogs on the homeowner's property and throwing a bag in the driveway. She has also been seen driving a dark colored vehicle, possibly a Saturn, up next to or on the homeowner's driveway and throwing the bags out of the vehicle onto the driveway. The suspect has been identified and charged.
Info - Alarm	06/09/2020 19:06	5300 blk of CANTERBURY RD, FAIRWAY, KS USA 66205 (Verified) Residential Alarm: The home was found to have an insecure basement door. The home was searched, and no criminal activity was found. No contact with the homeowner was made by officers or the alarm company.
Auto Burglary	06/10/2020 06:10	5900 blk of ALHAMBRA ST, FAIRWAY, KS USA 66205 (Verified)
Harassment/Threats (Known)	06/11/2020 18:48	5400 blk of WINDSOR LN, FAIRWAY, KS USA 66205 RP responded to the Fairway Police Department to report a violation of a protection order which was filed out of San Diego, CA.
Accident	06/12/2020 12:45	SHAWNEE MISSION PKWY and BELINDER RD, V1 was traveling west and struck V2 which was stopped at the light.
Info - Alarm	06/13/2020 11:32	5900 blk FONTANA ST, FAIRWAY, KS USA 66205 (Verified) Simply Safe alarm covering burglary entry/exit. Residence was secure.
Info - Civil Matter/Non-Criminal Theft	06/15/2020 13:29	5900 WINDSOR DR, FAIRWAY, KS USA 66205 (Verified)
	06/17/2020 10:42	2800 blk of SHAWNEE MISSION PKWY, FAIRWAY, KS USA 66205 (Verified) An unknown subject attempted to use a stolen DL to cash a check.
Accident	06/18/2020 18:45	W SHAWNEE MISSION PKWY and PAWNEE, FAIRWAY KS USA 66205 V1 was stopped in the number 2 lane. Vehicle 2 was traveling WB in the number 1 lane. Vehicle 1 attempted to make a U-turn from the number 2 lane and struck vehicle 1 as a result.
warrant arrest	06/21/2020	3000 blk of SHAWNEE MISSION PKWY, FAIRWAY, KS USA

	15:53	66205 (Verified) The subject was contacted on traffic and was found to have an active warrant for Merriam, Ks. The subject was detained until Merriam PD arrived and served the warrant.
Invest - Suspicious Person	06/22/2020 07:02	5600 blk of NORWOOD ST, FAIRWAY, JOHNSON KS USA 66205 Subject was called in as a suspicious subject in the area of Shawnee Mission Parkway and Mission Rd. He was located in the 5400 block of Aberdeen, and eventually contacted in the 5500 Block of Norwood. The subject was identified as an auto burglary suspect out of Westwood from earlier in the morning. Westwood Police took custody of the subject at the Norwood location.
Invest - Check the Welfare	06/22/2020 10:06	3900 blk of W 57 TERR, FAIRWAY, JOHNSON KS USA 66205 On 06/22/2020 at 1006 I assisted Johnson County Mental Health in contacting a resident at her home to check her welfare, at the request of her Husband. She voluntarily chose to go to KU Medical Center with her husband for evaluation.
Accident - Hit and Run	06/22/2020 16:28	5300 MOHAWK LN, FAIRWAY, KS USA (Verified) V1 left the roadway, struck some foliage, left the scene, but did not stop to report the accident.
Fairway Warrant	06/24/2020 11:07	5252 BELINDER RD, FAIRWAY, KS USA 66205 (FAIRWAY POLICE DEPARTMENT) (Verified) Faxed warrant service.
warrant arrest	06/24/2020 16:44	3300 blk of SHAWNEE MISSION PKWY, FAIRWAY, KS USA 66205 (Verified) The subject, was contacted on traffic and was found to have an active warrant out of Merriam, Ks. The subject was arrested and held for Merriam PD.
Invest - MIR	06/24/2020 17:05	4000 blk of W 62ND TER, FAIRWAY, KS USA 66205 (Verified) RP reported animal abuse she saw take place.
warrant arrest	06/25/2020 23:39	5252 BELINDER AVE, FAIRWAY, KS USA 66205 (Verified)
Animal	06/26/2020 06:22	4200 blk of BROOKRIDGE DR, FAIRWAY, KS USA 66205 (Verified) A deer was caught on a fence, broke its leg, and was euthanized.
Auto Theft	06/27/2020 08:30	6200 blk of MISSION RD, FAIRWAY, KS USA 66208 (Verified) The suspect, known to the victim, took the victim's vehicle without permission. The vehicle was recovered in Missouri near the acquaintance's residence though the acquaintance denied stealing the vehicle.
Auto Burglary	06/28/2020 12:30	5900 blk of EL MONTE ST, FAIRWAY, KS USA 66205 Someone illegally entered the victim's vehicle and took items from inside.
warrant arrest	06/30/2020 16:41	Cleared arrest adult – 4500 blk of W 62ND ST, FAIRWAY, KS USA 66205 (Verified) The subject, was contacted and found to have an active felony warrant out of Joco. The subject was arrested, transported, and released to Joco ADC.

For the period June 2020

CASES FILED	Jun 2020	YTD 2020	Jun 2019	YTD 2019
DUI		1		3
Moving Violations	72	341	87	566
Non Moving Violations	20	171	48	347
Ordinance Violations	1	2		4
Totals	93	515	135	920

COURT REVENUES	Jun 2020	YTD 2020	Jun 2019	YTD 2019
Court Fines Collected	8,973.00	49,498.08	11,528.00	55,502.00
Court Costs Collected	1,966.50	13,514.92	3,484.50	18,367.58
Totals	10,939.50	63,013.00	15,012.50	73,869.58

CASE DISPOSITIONS	Jun 2020	YTD 2020	Jun 2019	YTD 2019
Dismissals	25	226	66	379
Diversion Agreements	2	25	1	14
Guilty Pleas	44	300	83	373
Trials on Plea of Not Guilty				1
Cases Appealed to Dist Court				
Totals	71	551	150	767

WARRANTS	Jun 2020	YTD 2020	Jun 2019	YTD 2019
Warrants Served	12	126	23	119
Warrants Issued		150	21	156
Totals	12	276	44	275



Department of Public Works

PUBLIC WORKS DEPARTMENT

MONTHLY REPORT – June 2020

Shawnee Mission Parkway



WaterOne and KDOT's work was completed on Shawnee Mission Parkway in June. I believe the inconvenience was worth it as the driving surface is much smoother than it has been for the last 20 years.

Street Sweeping

Another round of street sweeping began in mid-June. This round should be completed by mid-July provided we get a little cooperation from Mother Nature.



Limb Collection



Due to widespread storm damage in early June, Public Works crews collect storm damage curbside for residents. Staff made two passes through the city beginning on June 9th and lasting about 1 1/2 weeks. Roughly 60 cubic yards of debris was collected in house and the city's contractor had a few large piles and 4 full trees.

Stormwater

June Stormwater updates:

Watershed Master Plan- No additional updates at this time. The next expected meeting will be in late summer.

NPDES (National Pollution discharge Elimination System)- Meetings continue to be postponed due to the COVID-19 outbreak. These meetings were scheduled to work on the minimum control measures for our next permit cycle.

CCTV Inspection- The web app for recording is now live. We still plan on this to be accomplished in 2020.

Voluntary Buyout Program- Next meeting scheduled for July 10th.





Parks & Recreation Department

June 2020 Report

July Activities:

- Mon-Thu Open Gym Reservations
- July 6 – Monday Chair Yoga Session begins
- July 6 – Prana Flow Session begins
- July 8 – Wednesday Chair Yoga Session begins
- July 16 – New Fitness Class Begins – Swerve Sculpt
- July 19 – Community Yoga class
- July 21 – New Fitness Class Begins – Swerve Sweat

Peterson Park

The playground at Peterson Park re-opened on June 12th. We posted signs at the park entrances with the following language:

Stay Safe, Play Safe

Playground & shelters are open, but not sanitized. Use at your own risk.

Please comply with social distancing requirements and practice good hygiene.

We have added Governor Kelly's mask mandate to the signs as of July 2nd

The playground (and tennis courts) has stayed very busy since the re-opening, especially with the warm and sunny conditions we have had lately. Large Shelter rentals have also begun to pick up a bit, with 6 rentals between June and July (last year, we had 25 rentals between June and July).

Pool

With the type of pool liner we have, we must keep water in the pool at all times (occasionally draining for maintenance). We have begun adding chemicals to the water to help ward off mosquitos, as well as turning the pump on a regular basis to make sure it stays in working order.

Programs

We have begun offering some of our fitness classes again, which will start after the 4th of July. For low intensity classes, such as our Chair Yoga classes, we will require masks. For our higher intensity classes, we will require masks when entering and exiting the facility. There will be a minimum of 6 feet between participants/instructors, equipment will be sanitized and participant/instructor temperatures will be checked before each class. Our fitness classes usually

have around 5-6 participants in each class, so we have quite a bit of space in our facilities to accommodate them. Although we have had a few participants tell us that they would not feel comfortable with returning until a later date, the majority of participants have told us that they want to come back to class as soon as possible. If the public health situation takes a step back during these fitness class sessions, we will postpone or cancel classes.

Once of our most popular programs, Gymnastics Open Gym, has not been offered since early March. This program would bring in 15-30 kids every Tuesday and Thursday morning throughout the year. While we do not anticipate that we will be able to offer this program in the same way it has historically been offered, we do think that we will be able to offer it with some modifications. We are looking at offering Open Gym “reservations” during the week (Monday-Thursday), where private groups can pay for a 1.5 timeslot to come play on the equipment. Group sizes would range from 5-25 and we would require each group member to submit their name and contact information. The reservation prices would range from \$15 for a group of 5 or less, to \$55 for a group of 25 or less. The fee would include an additional cleaning charge of \$5, as we will need to sanitize the space before the next group were to arrive. With the recent surge in COVID cases in the area, I do not have a solid date as to when this program will begin. I’m hoping that we can have options in place by late summer.

Shawnee Indian Mission – via Jennifer

The site opened back up for tours in early June, scheduling them by appointment only. All tour information and payment is handled via phone or in-person with a barrier separating Jennifer and the patron. Groups are limited to 10, social distancing must be maintained, and masks are required. The tours are completely self-guided and hand sanitizer is available at the entry/exit. While we have not been getting the typically number of tours as we normally do this time of year, we have had a few here and there.

The Scout Camp that was scheduled for this summer has been cancelled due to COVID. This camp normally brings in around 500 people to the site for a week-long camp. They have said that they plan on coming back in 2021, if health conditions were to allow. We have also had a few regular HOA rentals cancelled as well.

**FINANCE REPORT
FOR JUNE 2020**

JUNE 2020 CASH AND CERTIFICATES OF DEPOSIT

The final General Fund Cash balance for June was **\$2,055,492.68**

The final General Fund Money Market account balance was **\$50,610.88**

The final balance for the General Fund Reserve CDs for June 2020 was **\$418,236.73**

Part of the Reserve CD's are now reflected in the Equipment Reserve Fund.

The final balance of the General Fund Reserve for June 2019 was **\$349,670.34.**

The Finance Committee met on June 4, 2020.

The June 4th Finance Committee meeting was dedicated to reviewing potential effects on the current budget year as well as what might happen in 2021. Staff has identified approximately \$900,000 worth of expenses that could be reduced in the current year. Staff has also looked at impacts to revenues in the current year and has identified a potential shortfall of over \$500,000 for the current fiscal year. These were best assumptions as more information will need to be collected in July before true estimates can be determined for future budgeting purposes. July revenues will give us a much better ability to forecast future revenues.

The next Finance Committee meeting will be August 5, 2020 at 7:30 a.m.

ATTACHMENTS

- June Financials

MONTHLY FINANCIAL STATEMENTS

CITY OF FAIRWAY

JUNE 2020

PREPARED BY:



KANSAS CITY | SPRINGFIELD

GOODFAITHACCOUNTING.COM

Management Responsibility

The organization's management is responsible for the information contained in these reports and for the development, implementation, and adherence of all financial policies and procedures. We recommend management carefully review all transactions contained in these reports to insure accuracy and clarity.

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➤ **Statement of Financial Position**

The statement of financial position gives a financial picture of the organization as of the end of the reporting period. It reflects the assets, liabilities, and net assets of the organization.

Definition of Fund Accounting Terms

Net Assets – Total Assets minus Total Liabilities. Net assets fall into one of three categories (from most restricted to least restricted):

1. **Net Investment in Fixed Assets** - total fixed assets minus accumulated depreciation minus any debt related to the fixed assets.
2. **Restricted** – those funds which are legally restricted by outside parties or by law through constitutional provisions or enabling legislation;
3. **Unrestricted** – funds available for general operations.

➤ **Statement of Activities**

The statement of activities reflects the revenues and expenses of the organization for the current period of time—typically the current month and year-to-date. It can also be used to compare actual revenues and expenses to those budgeted.



City of Fairway
Statement of Net Assets
6/30/2020

Assets

Cash

Cash in General Checking - Pooled

1010.000	General Fund	2,055,492.68	
1010.000	General Fund Reserves*	(68,569.39)	
1010.000	Special Highway Fund	105,390.48	
1010.000	Storm Water Utility Fund	216,833.51	
1010.000	Debt Service Fund	264,692.80	
1010.000	2014 Sales Tax Fund	144,183.30	
1010.000	Equipment Reserve Fund	465,000.00	
1010.000	Shawnee Indian Mission Fund	11,740.53	
1010.000	Special Parks & Recreation Fund	15,350.74	
1010.000	Fairway Tree Fund	9,063.00	
1010.000	Drug Tax Fund	1.00	
1010.000	Capital Improvements Fund	391,774.89	
1010.000	City Hall Renovations	<u>7,208.16</u>	
	Total Cash in General Checking - Pooled		\$ 3,618,161.70

Cash in Other Accounts

1131.000	General Fund Money Market Account	50,610.88	
1132.000	CD - GF Reserves (FNB 0826)	53,283.23	
1133.000	CD - GF Reserves (FNB 0031)	143,886.65	
1134.000	CD - GF Reserves (FNB 0827)	107,435.48	
1135.000	CD - GF Reserves (FNB 0828)	113,634.37	
1112.000	Court Bond Cash	15,278.00	
1113.000	Police Property & Evidence	1,285.41	
1111,1128	Petty Cash Funds	<u>169.00</u>	
	Total Cash in Other Accounts		<u>485,583.02</u>

Total Cash

4,103,744.72

Other Current Assets

1121.000	Taxes Receivable	2,342,288.00	
1122.000	Drain Removal Reimbursement	685.68	
1127.000	Prepaid Expenses	38,666.07	
1125,1126,1129	Accounts Receivable	<u>6,857.00</u>	

Total Other Current Assets

2,388,496.75

Total Assets

\$ 6,492,241.47

*CD's that are part of the general fund reserves are not reflected in this amount.

Liabilities & Net Assets

Current Liabilities

2005.000	Accounts Payable	107,569.44
2030.000	Accounts Payable Payroll	69,062.39
2040.000	Insurance Settlement	4,806.16
2110.2111	Court Bond Liability	13,924.05
2115.000	Police Property & Evidence	1,764.41
2116.000	State Court Costs	4,020.89

City of Fairway
Statement of Net Assets
6/30/2020

2117.000	State Judge's Training Fee	986.00	
2118.000	State DL Reinstatement	(502.88)	
2119.000	State Community Correction Fund	(675.00)	
2120.000	Seatbelt Safety Fund	(20.00)	
2125.000	Collection Fees Payable	119.47	
2130.000	Federal Withholding Payable	-	
2140.000	Kansas Withholding Payable	2,088.00	
2180.000	Retirement - Employee	1,519.12	
2190.000	Group Life	70.57	
2200.000	Dental Withholding	(48.60)	
2210.000	Health Insurance	1,823.33	
2211.000	HSA	(1,052.05)	
2212.000	Short Term Disability	(1,131.11)	
2213.000	FSA 125 Plan	(876.24)	
2214.000	Supplemental Insurance	512.19	
2215.000	Vision Insurance	351.75	
2220.000	Garnishments	-	
	Total Current Liabilities	-	\$ 204,311.89
Other Liabilities			
2300.000	Deferred Revenue - Bond & Interest Fund	128,208.00	
2400.000	Deferred Revenue - General Fund	1,804,974.00	
	Total Other Liabilities	1,804,974.00	1,933,182.00
Net Assets			
2500.100	Fund Balance - General Fund	2,263,627.21	
2500.110	Fund Balance - General Fund Reserves	349,670.34	
2500.520	Fund Balance Designated - Special Highway	122,793.48	
2500.540	Fund Balance Designated - Storm Water	208,668.51	
2500.660	Fund Balance Designated - Bond & Interest	290,507.82	
2500.665	Fund Balance Designated - Sales Tax Fund	195,814.02	
2500.750	Fund Balance Designated - Equipment Reserve	465,000.00	
2500.770	Fund Balance Designated - Special Parks & Recreation	15,350.74	
2500.760	Fund Balance Designated - Shawnee Indian Mission	9,454.28	
2500.780	Fund Balance Designated - Fairway Tree Fund	9,063.00	
2500.880	Fund Balance Designated - Drug Tax	1.00	
2500.900	Fund Balance Designated - Capital Improvement Funds	417,589.13	
2500.904	Fund Balance Designated - City Hall Renovations	7,208.05	
	Total Net Assets	7,208.05	4,354,747.58
	Total Liabilities & Net Assets		\$ 6,492,241.47

City of Fairway
Subsidiary Schedule - Cash Balances
For the 6 Months Ended 6/30/2020

		12/31/2019	2020 Activity		6/30/2020
		Balance	Receipts	Disbursements	Balance
<u>Funds Pooled in General Checking</u>					
1010	General Fund	352,851.73	\$ 3,218,369.10	\$ 1,515,728.15	2,055,492.68
1010	General Fund Reserves	(68,569.39)	-	-	(68,569.39)
1010	Special Highway Fund	90,288.55	54,020.93	38,919.00	105,390.48
1010	Storm Water Utility Fund	24,395.28	243,325.36	50,887.13	216,833.51
1010	Debt Service Fund	68,046.51	241,549.48	44,903.19	264,692.80
1010	2014 Sales Tax Fund	76,608.91	143,890.20	76,315.81	144,183.30
1010	Equipment Reserve Fund	465,000.00	-	-	465,000.00
1010	Shawnee Indian Mission Fund	4,673.76	52,785.75	45,718.98	11,740.53
1010	Special Parks & Recreation Fund	18,166.01	6,014.73	8,830.00	15,350.74
1010	Fairway Tree Fund	25,188.00	2,775.00	18,900.00	9,063.00
1010	Drug Tax Fund	1.00	-	-	1.00
1010	Capital Improvement Funds	397,867.62	71,945.09	78,037.82	391,774.89
1010	City Hall Renovations	7,857.16	-	649.00	7,208.16
Total Funds Pooled in General Checking		1,462,375.14	4,034,675.64	1,878,889.08	3,618,161.70
<u>Funds Held in Other Accounts</u>					
1131	General Fund Money Market Account	50,553.39	57.49	-	50,610.88
1132	Certificate of Deposit - GF Reserves	52,918.83	364.40	-	53,283.23
1133	Certificate of Deposit - GF Reserves	143,375.57	511.08	-	143,886.65
1134	Certificate of Deposit - GF Reserves	106,700.75	734.73	-	107,435.48
1135	Certificate of Deposit - GF Reserves	112,979.97	654.40	-	113,634.37
1112	Court Bond Cash	15,328.00	1,413.00	1,463.00	15,278.00
1113	Police Property & Evidence	1,285.41	-	-	1,285.41
1111,1128	Petty Cash	169.00	-	-	169.00
Total Cash		\$ 1,945,686.06	\$ 4,038,410.74	\$ 1,880,352.08	\$ 4,103,744.72

City of Fairway
Statement of Activities
Year-to-Date Fund Summary
For the 6 Months Ended 6/30/2020

	General Fund		Special	2014 Sales Tax			Equipment	Shawnee		Fairway Tree	Drug Tax	General Capital	City Hall	Total
	General	Reserves	Highway	Storm Water Utility	Debt Service	Fund	Reserve	Indian Mission	Special Parks & Recreation	Fund		Improvement	Renovations	
Cash Carryforward	\$ 403,405.12	\$ 347,405.73	\$ 90,288.55	\$ 24,395.28	\$ 68,046.51	\$ 76,608.91	\$ 465,000.00	\$ 4,673.76	\$ 18,166.01	\$ 25,188.00	\$ 1.00	\$ 397,867.62	\$ 7,857.16	\$ 1,928,903.65
Revenue														
Assessment Revenue	3,201,095.34		54,020.93	243,325.36	241,549.48	143,890.20			6,014.73			71,945.09		3,961,841.13
Other Income	18,744.25	2,264.61	-		-			52,785.75		2,775.00				76,569.61
Bond Proceeds														-
Transfer of Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	3,219,839.59	2,264.61	54,020.93	243,325.36	241,549.48	143,890.20	-	52,785.75	6,014.73	2,775.00	-	71,945.09	-	4,038,410.74
Total Revenue & Cash Carryforward	3,623,244.71	349,670.34	144,309.48	267,720.64	309,595.99	220,499.11	465,000.00	57,459.51	24,180.74	27,963.00	1.00	469,812.71	7,857.16	5,967,314.39
Expenditures														
Administration	554,687.47													554,687.47
Police	518,377.56													518,377.56
Public Works	343,258.80													343,258.80
Court	55,874.23													55,874.23
Parks & Recreation	140,584.50													140,584.50
Projects			48,488.00	14,485.00					8,830.00	18,900.00		59,917.82	649.00	151,269.82
Programs								45,718.98						45,718.98
Payments				16,831.50	44,903.19	76,315.81						18,120.00		156,170.50
Miscellaneous				27,735.63										27,735.63
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	1,612,782.56	-	48,488.00	59,052.13	44,903.19	76,315.81	-	45,718.98	8,830.00	18,900.00	-	78,037.82	649.00	1,993,677.49
Change in Fund Balance														
After Cash Carryforward	\$ 2,010,462.15	\$ 349,670.34	\$ 95,821.48	\$ 208,668.51	\$ 264,692.80	\$ 144,183.30	\$ 465,000.00	\$ 11,740.53	\$ 15,350.74	\$ 9,063.00	\$ 1.00	\$ 391,774.89	\$ 7,208.16	\$ 3,973,636.90
Change in Fund Balance														
Before Cash Carryforward	\$ 1,607,057.03	\$ 2,264.61	\$ 5,532.93	\$ 184,273.23	\$ 196,646.29	\$ 67,574.39	\$ -	\$ 7,066.77	\$ (2,815.27)	\$ (16,125.00)	\$ -	\$ (6,092.73)	\$ (649.00)	\$ 2,044,733.25
Beginning Fund Balance	656,570.15	347,405.76	117,260.55	24,395.28	93,861.53	128,239.63	465,000.00	2,387.51	18,166.01	25,188.00	1.00	423,681.86	7,857.05	2,310,014.33
Ending Fund Balance	\$ 2,263,627.18	\$ 349,670.37	\$ 122,793.48	\$ 208,668.51	\$ 290,507.82	\$ 195,814.02	\$ 465,000.00	\$ 9,454.28	\$ 15,350.74	\$ 9,063.00	\$ 1.00	\$ 417,589.13	\$ 7,208.05	\$ 4,354,747.58

City of Fairway
Statement of Activities
General Operating Fund
For the 6 Months Ended 6/30/2020

			<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>	<u>% Remaining</u>
Revenues								
4000	.100	Cash Carryforward	\$ -	\$ 403,405.12	\$ 260,000.00	\$ 260,000.00	\$ (143,405.12)	(\$0.55)
4005	.100	Advalorem Tax	722,536.32	1,826,771.42	1,846,389.29	1,882,815.00	56,043.58	3.0%
4010	.100	Back Tax	1,512.49	6,338.95	-	-	(6,338.95)	N/A
4020	.100	Local Sales Tax	48,801.35	287,780.40	284,835.97	560,000.00	272,219.60	48.6%
4030	.100	County/State Sales Tax	39,121.04	249,965.04	246,441.94	505,000.00	255,034.96	50.5%
4040	.100	County Special Sales Tax	7,824.23	49,993.13	49,603.38	100,000.00	50,006.87	50.0%
4045	.100	County Public Safety Sales Tax	7,824.18	49,992.82	49,724.62	100,000.00	50,007.18	50.0%
4050	.100	Motor Vehicle Tax	33,938.77	82,259.25	93,953.36	169,487.00	87,227.75	51.5%
4060	.100	Rec Vehicle Tax/Commercial Vehicle Tax	67.02	1,218.04	886.16	994.00	(224.04)	-22.5%
4066	.100	Building Permits	32,060.73	59,889.00	63,786.26	110,000.00	50,111.00	45.6%
4068	.100	Occ Lic/CMB Lic	2,554.04	2,794.44	5,539.18	10,000.00	7,205.56	72.1%
4069	.100	Rental Licenses/Inspection	13,290.00	19,800.00	13,990.00	20,000.00	200.00	1.0%
4070	.100	Franchise Tax - KCP&L	13,352.96	55,588.35	94,037.72	215,000.00	159,411.65	74.1%
4080	.100	Franchise Tax - Gas Service	5,082.09	54,577.22	62,807.70	80,000.00	25,422.78	31.8%
4090	.100	Franchise Tax - AT&T	316.00	9,656.53	10,430.51	20,000.00	10,343.47	51.7%
4100	.100	Franchise Tax - TimeWarner	-	14,146.75	9,240.86	25,000.00	10,853.25	43.4%
4110	.100	Franchise Tax - Surewest	1,060.23	3,240.95	3,430.37	7,000.00	3,759.05	53.7%
4115	.100	Franchise Tax - Google	-	9,853.00	4,909.00	15,000.00	5,147.00	34.3%
4120	.100	Franchise Tax - MCI Metro	-	-	-	-	-	N/A
4200	.100	Dog Licenses	710.00	5,850.00	7,908.00	8,400.00	2,550.00	30.4%
4290	.100	Ordinance Violation Assessment	2,701.46	5,158.80	-	-	(5,158.80)	N/A
4300	.100	Alarm Fees	20.00	160.00	270.00	750.00	590.00	78.7%
4340	.100	City Solid Waste and Recycling	124,394.26	315,898.62	314,280.49	322,000.00	6,101.38	1.9%
4350	.100	Local Alcoholic Liquor	1,495.52	6,014.71	7,547.61	15,721.00	9,706.29	61.7%
4500	.100	Pool Membership Fees	-	-	96,995.00	100,000.00	100,000.00	100.0%
4550	.100	Pool Gate Fees	-	-	21,782.33	64,000.00	64,000.00	100.0%
4570	.100	P&R Programming	(560.70)	5,722.81	37,176.65	50,000.00	44,277.19	88.6%
4575	.100	Special Events	(10.00)	255.00	3,000.00	5,000.00	4,745.00	94.9%
4580	.100	P&R - Super Pass	-	-	7,205.00	14,500.00	14,500.00	100.0%
4590	.100	Pool/Shelter Rental	115.00	10,365.00	17,000.00	30,000.00	19,635.00	65.5%
4595	.100	Sponsorships/Donations	-	-	-	1,000.00	1,000.00	100.0%
4600	.100	Pool Concessions	-	-	20,879.14	43,000.00	43,000.00	100.0%
4650	.100	Swim Team Revenues	-	-	16,500.00	16,500.00	16,500.00	100.0%
4660	.100	Special Events	-	-	-	-	-	N/A
4700	.100	Court Fines	10,040.61	52,759.69	79,414.30	140,000.00	87,240.31	62.3%
4701	.100	Bond Forfeits	-	250.00	-	-	(250.00)	N/A
4705	.100	Returned Check Fees	-	30.00	-	-	(30.00)	N/A
4710	.100	Court Costs	2,070.00	13,342.42	23,681.00	45,000.00	31,657.58	70.4%
4715	.100	Insurance Settlement	-	-	-	-	-	N/A
4720	.100	Driver License Reinstatement	-	-	-	-	-	N/A
4725	.100	Fingerprinting Services	185.00	1,423.00	1,190.00	2,500.00	1,077.00	43.1%
4730	.100	Right of Way Permits	-	3,980.00	4,840.00	10,000.00	6,020.00	60.2%
4740	.100	Interest on Investments	143.95	742.45	499.98	1,000.00	257.55	25.8%
4750	.100	Record Copying	10.00	222.00	471.41	700.00	478.00	68.3%
4755	.100	Trash Bag Tags	50.00	203.75	170.00	300.00	96.25	32.1%
4760	.100	Miscellaneous	-	13,596.05	2,015.00	4,000.00	(9,596.05)	-239.9%
4765	.100	City Logo Product Sales	-	-	-	25.00	25.00	100.0%
Total Revenues			1,070,706.55	3,623,244.71	3,762,832.23	4,954,692.00	1,331,447.29	26.9%

Expenditures
Administration

5010	.411	Salaries	19,622.87	123,979.94	159,393.00	318,783.00	194,803.06	61.1%
5030	.411	Payroll Taxes-Employer	1,797.34	11,466.11	12,193.00	24,387.00	12,920.89	53.0%
5090	.411	Retirement	2,439.30	18,695.64	21,691.00	43,387.00	24,691.36	56.9%
5220	.411	License Fees	-	9,268.04	8,000.00	12,500.00	3,231.96	25.9%
5230	.411	Utilities	2,549.28	11,221.11	21,000.00	40,000.00	28,778.89	71.9%
5250	.411	Insurance	25,790.42	53,980.63	142,747.00	145,897.00	91,916.37	63.0%

City of Fairway
Statement of Activities
General Operating Fund
For the 6 Months Ended 6/30/2020

			Current Month	Year to Date	Budget to Date	Annual Budget	Unencumbered Balance	%
								Remaining
5260	.411	Health Insurance	3,754.49	23,526.94	36,348.00	72,703.00	49,176.06	67.6%
5290	.411	Animal Care	-	-	15,000.00	15,000.00	15,000.00	100.0%
5310	.411	Accounting	2,093.00	18,603.00	22,600.00	40,200.00	21,597.00	53.7%
5320	.411	Consultant/Engineering	3,140.00	23,916.00	-	-	(23,916.00)	N/A
5330	.411	Building Maintenance	889.40	5,097.71	7,800.00	15,000.00	9,902.29	66.0%
5340	.411	Publications	(2,805.24)	431.04	550.00	4,200.00	3,768.96	89.7%
5350	.411	Legal Fees	7,546.90	30,076.50	33,498.00	67,000.00	36,923.50	55.1%
5360	.411	Printing/Newsletter	-	1,043.72	2,218.50	4,800.00	3,756.28	78.3%
5370	.411	Equipment Maintenance & Licenses	3,325.34	10,239.70	15,348.00	30,700.00	20,460.30	66.6%
5380	.411	Training/Membership	-	8,131.51	15,338.79	22,800.00	14,668.49	64.3%
5390	.411	Election	-	-	-	-	-	N/A
5400	.411	Special Assistance	-	1,000.00	2,000.00	2,000.00	1,000.00	50.0%
5410	.411	Civil Defense Siren	30.48	93.12	196.52	450.00	356.88	79.3%
5420	.411	Reimbursed Expenditures	200.00	1,200.00	400.00	500.00	(700.00)	-140.0%
5430	.411	Mayor/Councilmembers	1,500.01	9,000.02	9,000.00	18,000.00	8,999.98	50.0%
5470	.411	City Solid waste and Recycling	27,139.13	163,134.78	162,834.00	325,670.00	162,535.22	49.9%
5610	.411	Operating Supplies	-	629.82	-	-	(629.82)	N/A
5700	.411	Office Supplies	257.68	1,237.06	2,738.79	4,300.00	3,062.94	71.2%
5718	.411	Credit Card Fees	143.51	624.05	3,000.00	6,000.00	5,375.95	89.6%
5720	.411	Miscellaneous	-	41.74	996.00	2,000.00	1,958.26	97.9%
5725	.411	Ordinance Violation Assessment	-	-	-	-	-	N/A
5730	.411	Postage	600.00	1,715.10	2,413.30	5,420.00	3,704.90	68.4%
5900	.411	Capital Outlay	-	-	27,055.00	27,055.00	27,055.00	100.0%
5940	.411	Debt Service - GO Bonds 2010 & 2012	-	26,334.19	18,957.50	182,811.00	156,476.81	85.6%
5951	.411	Contingency	-	-	54,996.00	110,000.00	110,000.00	100.0%
Total Administration			100,013.91	554,687.47	798,312.40	1,541,563.00	986,875.53	64.0%
Police								
5010	.412	Salaries	48,570.26	316,838.98	384,750.00	769,502.00	452,663.02	58.8%
5020	.412	Overtime	133.68	9,751.21	9,666.00	20,000.00	10,248.79	51.2%
5030	.412	Payroll Taxes-Employer	3,263.08	22,016.78	29,189.00	60,397.00	38,380.22	63.5%
5090	.412	Retirement	10,503.00	69,856.72	79,320.00	164,130.00	94,273.28	57.4%
5200	.412	Uniforms	76.99	1,548.90	3,330.00	8,500.00	6,951.10	81.8%
5220	.412	License Fees	-	17.88	-	-	(17.88)	N/A
5230	.412	Utilities	1,441.72	7,231.06	11,900.00	21,000.00	13,768.94	65.6%
5250	.412	Insurance	-	-	-	-	-	N/A
5260	.412	Health Insurance	6,039.86	37,377.88	68,011.00	136,023.00	98,645.12	72.5%
5300	.412	Pest Control	-	-	-	-	-	N/A
5330	.412	Building Maintenance	689.98	3,914.66	4,000.00	13,200.00	9,285.34	70.3%
5360	.412	Printing/Newsletter	112.49	767.73	1,700.00	3,500.00	2,732.27	78.1%
5370	.412	Equipment Maintenance & Licenses	-	-	-	-	-	N/A
5380	.412	Training/Membership	-	6,423.32	12,000.00	20,000.00	13,576.68	67.9%
5381	.412	Dues/Membership	-	1,544.93	3,300.00	4,000.00	2,455.07	61.4%
5395	.412	Ammunition	-	-	1,500.00	2,600.00	2,600.00	100.0%
5455	.412	Computer	4,846.95	13,098.16	6,000.00	19,800.00	6,701.84	33.8%
5475	.412	Equipment Purchase	99.98	1,047.73	7,500.00	10,000.00	8,952.27	89.5%
5480	.412	Radio/Radar	127.00	1,272.00	2,250.00	4,000.00	2,728.00	68.2%
5500	.412	Contract Services	-	8,508.21	3,500.00	8,500.00	(8.21)	-0.1%
5670	.412	Prisoner Care	-	-	1,500.00	3,000.00	3,000.00	100.0%
5700	.412	Office Supplies	305.88	1,303.10	2,900.00	6,750.00	5,446.90	80.7%
5715	.412	Photography	-	-	-	-	-	N/A
5720	.412	Miscellaneous	-	53.00	900.00	2,500.00	2,447.00	97.9%
5780	.412	Car Expense	2,592.36	13,565.31	16,000.00	40,284.00	26,718.69	66.3%
5900	.412	Capital Outlay	-	2,240.00	10,000.00	15,500.00	13,260.00	85.5%
5911	.412	Transfer to Equipment Rsv.	-	-	-	25,000.00	25,000.00	100.0%
Total Police			78,803.23	518,377.56	659,216.00	1,358,186.00	839,808.44	61.8%

City of Fairway
Statement of Activities
General Operating Fund
For the 6 Months Ended 6/30/2020

						Unencumbered	%
		Current Month	Year to Date	Budget to Date	Annual Budget	Balance	Remaining
Public Works							
5010 .413	Salaries	23,789.32	154,095.80	159,579.94	319,160.00	165,064.20	51.7%
5020 .413	Overtime	-	5,840.25	9,900.00	15,423.00	9,582.75	62.1%
5030 .413	Payroll Taxes-Employer	1,680.98	11,412.30	12,797.98	25,596.00	14,183.70	55.4%
5090 .413	Retirement	3,186.81	21,207.65	21,874.97	43,750.00	22,542.35	51.5%
5200 .413	Uniforms	-	2,476.16	2,500.00	2,500.00	23.84	1.0%
5230 .413	Utilities	1,417.30	8,892.60	12,400.02	24,800.00	15,907.40	64.1%
5260 .413	Health Insurance	5,840.91	36,545.46	35,079.00	70,158.00	33,612.54	47.9%
5320 .413	Consultant/Engineering	-	2,190.00	35,500.00	40,500.00	38,310.00	94.6%
5330 .413	Building Maintenance	275.00	275.00	1,500.00	3,000.00	2,725.00	90.8%
5370 .413	Equipment Maintenance & Licenses	-	531.36	6,500.00	15,000.00	14,468.64	96.5%
5380 .413	Training/Membership	-	837.23	5,350.00	6,500.00	5,662.77	87.1%
5472 .413	Equipment Rental	-	680.00	-	1,000.00	320.00	32.0%
5510 .413	Tree Board	-	-	-	2,500.00	2,500.00	100.0%
5520 .413	Salt	-	10,216.08	13,360.00	20,440.00	10,223.92	50.0%
5550 .413	Street Repair	-	-	20,000.00	20,000.00	20,000.00	100.0%
5570 .413	Tree Expense	14,805.00	18,735.00	35,293.98	55,588.00	36,853.00	66.3%
5580 .413	Street Lights	9,328.56	47,985.88	72,249.96	144,500.00	96,514.12	66.8%
5585 .413	Crack Sealing	-	-	-	-	-	N/A
5700 .413	Office Supplies	-	357.15	825.00	1,650.00	1,292.85	78.4%
5720 .413	Miscellaneous	11.96	51.02	174.00	350.00	298.98	85.4%
5760 .413	Dump Fees	334.96	669.92	3,225.00	7,500.00	6,830.08	91.1%
5770 .413	Materials/Supplies	1,100.15	8,610.51	10,350.00	20,500.00	11,889.49	58.0%
5780 .413	Car Expense	708.02	5,173.33	10,300.00	20,000.00	14,826.67	74.1%
5783 .413	Lease/Purchase Payments	-	-	-	-	-	N/A
5800 .413	Street Signs	-	33.60	1,752.00	3,500.00	3,466.40	99.0%
5900 .413	Capital Outlay	-	3,864.00	6,500.00	6,500.00	2,636.00	40.6%
5940 .413	Debt Service - GO Bonds 2010 & 2012	-	2,578.50	10,000.00	103,707.00	101,128.50	97.5%
	Total Public Works	62,478.97	343,258.80	487,011.85	974,122.00	630,863.20	64.8%
Court							
5010 .414	Salaries	6,406.13	39,392.18	27,997.00	56,000.00	16,607.82	29.7%
5020 .414	Overtime	-	-	750.00	1,500.00	1,500.00	100.0%
5030 .414	Payroll Taxes-Employer	464.09	2,857.54	2,148.00	4,296.00	1,438.46	33.5%
5090 .414	Retirement	413.48	2,676.62	3,822.00	7,644.00	4,967.38	65.0%
5260 .414	Health Insurance	1,043.24	7,259.44	3,300.00	6,600.00	(659.44)	-10.0%
5350 .414	Legal Fees	-	1,772.75	1,500.00	3,000.00	1,227.25	40.9%
5381 .414	Dues/Membership	55.91	685.66	250.00	250.00	(435.66)	-174.3%
5640 .414	Driver License Reinstatement	-	-	-	-	-	N/A
5660 .414	Law Enforcement Training	-	-	-	-	-	N/A
5670 .414	Prisoner Care	-	795.00	250.00	1,000.00	205.00	20.5%
5700 .414	Office Supplies	-	264.16	-	-	(264.16)	N/A
5720 .414	Miscellaneous	-	170.88	124.98	249.96	79.08	31.6%
	Total Court	8,382.85	55,874.23	40,141.98	80,539.96	24,665.73	30.6%
Parks & Recreation							
5010 .415	Salaries	9,709.86	65,188.20	117,000.00	358,668.00	293,479.80	81.8%
5020 .415	Overtime	-	-	-	-	-	N/A
5030 .415	Payroll Taxes-Employer	689.31	4,665.42	12,664.14	27,439.00	22,773.58	83.0%
5090 .415	Retirement	1,251.76	8,101.18	8,116.56	17,586.00	9,484.82	53.9%
5200 .415	Uniforms	-	230.00	5,000.00	5,000.00	4,770.00	95.4%
5230 .415	Utilities	1,330.92	8,621.30	14,500.00	44,000.00	35,378.70	80.4%
5260 .415	Health Insurance	2,278.90	14,173.40	14,309.46	28,619.00	14,445.60	50.5%
5380 .415	Training/Membership	-	2,174.93	4,350.00	10,500.00	8,325.07	79.3%
5420 .415	Reimbursed Expenditures	21.26	21.26	500.00	900.00	878.74	97.6%
5605 .415	Maintenance	(117.16)	6,865.76	11,100.00	26,500.00	19,634.24	74.1%
5610 .415	Operating Supplies	59.62	3,278.27	6,100.00	11,000.00	7,721.73	70.2%

City of Fairway
Statement of Activities
General Operating Fund
For the 6 Months Ended 6/30/2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>	<u>% Remaining</u>
5630 .415 Taxes	-	220.00	2,000.00	12,500.00	12,280.00	98.2%
5718 .415 Credit Card Fees	1.63	1,182.59	3,150.00	7,000.00	5,817.41	83.1%
5720 .415 Miscellaneous	-	39.00	90.00	200.00	161.00	80.5%
5820 .415 Chemicals	-	-	5,750.00	14,000.00	14,000.00	100.0%
5830 .415 Landscaping	-	2,935.00	3,500.00	4,500.00	1,565.00	34.8%
5840 .415 Facility Rental Supplies	-	3,740.52	4,100.00	7,000.00	3,259.48	46.6%
5850 .415 Publicity/Memberships	-	3,182.86	3,950.00	6,500.00	3,317.14	51.0%
5860 .415 Swim Team Expenditures	-	-	1,500.00	3,300.00	3,300.00	100.0%
5870 .415 Concession Supplies	-	2,099.06	13,000.00	29,000.00	26,900.94	92.8%
5900 .415 Capital Outlay	-	9,491.00	10,000.00	30,000.00	20,509.00	68.4%
5920 .415 Concerts/Programming	-	4,374.75	15,500.00	32,000.00	27,625.25	86.3%
5925 .415 Transfer to SIM Fund	-	-	-	-	-	N/A
5931 .415 Special Events	-	-	2,700.00	6,000.00	6,000.00	100.0%
Total Parks & Recreation	15,226.10	140,584.50	258,880.16	682,212.00	541,627.50	79.4%
Interfund Transfers						
5910 .420 Transfer of Funds	-	-	271,151.00	271,151.00	271,151.00	100.0%
5911 .420 Transfer to Equipment Rsv.	-	-	10,000.00	10,000.00	10,000.00	100.0%
5912 .420 Transfer to SIM Fund	-	-	20,000.00	37,000.00	37,000.00	100.0%
5913 .420 Transfer to Debt Service Fund	-	-	-	-	-	N/A
Total Interfund Transfers	-	-	301,151.00	318,151.00	318,151.00	100.0%
Total Expenditures	264,905.06	1,612,782.56	2,544,713.39	4,954,773.96	3,341,991.40	67.4%
Change in Fund Balance	\$ 805,801.49	\$ 2,010,462.15	\$ 1,218,118.84	\$ (81.96)	\$ (2,010,544.11)	
	<u>Total</u>	<u>GF</u>	<u>Reserves</u>			
Change in Fund Balance w/o Cash Carryforward (including Reserves)	\$ 1,609,321.64	\$ 1,607,057.03	\$ 2,264.61			
Beginning Fund Balance	1,003,975.91	656,570.15	347,405.76			
Ending Fund Balance	\$ 2,613,297.55	\$ 2,263,627.18	\$ 349,670.37			

City of Fairway
Statement of Activities
General Fund Reserves - 110
For the 6 Months Ended 6/30/2020

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues						
4000.110	Cash Carryforward	\$ -	\$ 347,405.73	\$ -	\$ -	\$ (347,405.73)
4740.110	Interest on Investments	257.17	2,264.61	-	-	(2,264.61)
4800.110	Transfer of Funds	-	-	-	-	-
Total Revenues		<u>257.17</u>	<u>349,670.34</u>	<u>-</u>	<u>-</u>	<u>(349,670.34)</u>
Expenditures						
5950.110	Contingency - General Fund Reserves	-	-	-	-	-
Total Expenditures		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Fund Balance		<u>\$ 257.17</u>	<u>\$ 349,670.34</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (349,670.34)</u>

City of Fairway
Statement of Activities
Special Highway - 520
For the 6 Months Ended 6/30/2020

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues						
4000.520	Cash Carryforward	\$ -	\$ 90,288.55	\$ 65,583.31	\$ 65,583.31	\$ (24,705.24)
4726.520	Special Highway Revenue	-	54,020.93	53,845.00	107,690.00	53,669.07
4760.520	Miscellaneous	-	-	-	-	-
	Total Revenues	<u>-</u>	<u>144,309.48</u>	<u>119,428.31</u>	<u>173,273.31</u>	<u>28,963.83</u>
Expenditures						
5500.520	Contract Services	-	-	-	-	-
5680.520	Street Repairs/Improvements	9,569.00	48,488.00	75,000.00	125,000.00	76,512.00
5681.520	CIP Street Projects	-	-	-	-	-
5705.520	Cash Reserve	-	-	-	48,273.31	48,273.31
5910.520	Transfer of Funds	-	-	-	-	-
	Total Expenditures	<u>9,569.00</u>	<u>48,488.00</u>	<u>75,000.00</u>	<u>173,273.31</u>	<u>124,785.31</u>
	Change in Fund Balance	<u>\$ (9,569.00)</u>	<u>\$ 95,821.48</u>	<u>\$ 44,428.31</u>	<u>\$ -</u>	<u>\$ (95,821.48)</u>
	Change in Fund Balance without Cash Carryforward		\$ 5,532.93			
	Beginning Fund Balance		<u>117,260.55</u>			
	Ending Fund Balance		<u>\$ 122,793.48</u>			

City of Fairway
Statement of Activities
Storm Water Utility - 540
For the 6 Months Ended 6/30/2020

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues						
4000.540	Cash Carryforward	\$ -	\$ 24,395.28	\$ 17,638.88	\$ 17,638.88	\$ (6,756.40)
4770.540	Stormwater Utility Revenue	93,629.34	243,325.36	245,000.00	248,000.00	4,674.64
Total Revenues		<u>93,629.34</u>	<u>267,720.64</u>	<u>262,638.88</u>	<u>265,638.88</u>	<u>(2,081.76)</u>
Expenditures						
5017.540	Stormwater Projects	8,165.00	14,485.00	125,000.00	125,000.00	110,515.00
5205.540	Bond Payment	-	16,831.50	38,000.00	99,813.00	82,981.50
5705.540	Cash Reserve	-	-	-	13,090.25	13,090.25
5720.540	Miscellaneous	-	27,735.63	27,735.63	27,735.63	-
Total Expenditures		<u>8,165.00</u>	<u>59,052.13</u>	<u>190,735.63</u>	<u>265,638.88</u>	<u>206,586.75</u>
Change in Fund Balance		<u>\$ 85,464.34</u>	<u>\$ 208,668.51</u>	<u>\$ 71,903.25</u>	<u>\$ -</u>	<u>\$ (208,668.51)</u>
Change in Fund Balance without Cash Carryforward		\$ 184,273.23				
Beginning Fund Balance		<u>24,395.28</u>				
Ending Fund Balance		<u><u>\$ 208,668.51</u></u>				

City of Fairway
Statement of Activities
Debt Service Fund - 660
For the 6 Months Ended 6/30/2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues					
4000.660	\$ -	\$ 68,046.51	\$ 47,131.64	\$ 47,131.64	\$ (20,914.87)
4005.660	65,138.55	164,689.04	119,792.28	120,934.28	(43,754.76)
4010.660	107.44	359.18	1,125.60	1,125.60	766.42
4020.660	12,200.34	71,945.09	67,500.00	135,000.00	63,054.91
4050.660	2,410.89	4,488.56	2,760.29	3,219.29	(1,269.27)
4060.660	4.76	67.61	28.04	40.04	(27.57)
4063.660	-	-	-	-	-
4740.660	-	-	-	-	-
4760.660	-	-	-	-	-
Total Revenues	<u>79,861.98</u>	<u>309,595.99</u>	<u>238,337.85</u>	<u>307,450.85</u>	<u>(2,145.14)</u>
Expenditures					
5205.660	-	4,011.00	4,011.00	161,322.00	157,311.00
5206.660	-	17,518.50	17,518.50	103,887.00	86,368.50
5207.660	-	23,373.69	23,373.69	63,740.00	40,366.31
5706.660	-	-	-	24,231.35	24,231.35
5720.660	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>44,903.19</u>	<u>44,903.19</u>	<u>353,180.35</u>	<u>308,277.16</u>
Change in Fund Balance	<u>\$ 79,861.98</u>	<u>\$ 264,692.80</u>	<u>\$ 193,434.66</u>	<u>\$ (45,729.50)</u>	<u>\$ (310,422.30)</u>
Change in Fund Balance without Cash Carryforward		\$ 196,646.29			
Beginning Fund Balance		<u>93,861.53</u>			
Ending Fund Balance		<u>\$ 290,507.82</u>			

City of Fairway
Statement of Activities
2014 Sales Tax Fund
For the 6 Months Ended 6/30/2020

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues						
4000.665	Cash Carryforward	\$ -	\$ 76,608.91	56,899.31	56,899.31	(19,709.60)
4020.665	Local Sales Tax	<u>24,400.67</u>	<u>143,890.20</u>	<u>137,500.02</u>	<u>275,000.00</u>	<u>131,109.80</u>
	Total Revenues	<u>24,400.67</u>	<u>220,499.11</u>	<u>194,399.33</u>	<u>331,899.31</u>	<u>111,400.20</u>
Expenditures						
5782.665	Lease/Purchase Payment PW Facility	-	50,107.06	50,107.50	100,215.00	50,107.94
5901.665	Capital Outlay	-	-	-	200,000.00	200,000.00
5941.665	Bond Payment - 2014A GO	-	-	-	57,750.00	57,750.00
5942.665	Bond Payment - 2015A GO	-	26,208.75	26,208.75	92,418.00	66,209.25
5952.665	Sales Tax Reserve	-	-	-	41,776.46	41,776.46
	Total Expenditures	<u>-</u>	<u>76,315.81</u>	<u>76,316.25</u>	<u>492,159.46</u>	<u>415,843.65</u>
	Change in Fund Balance	<u>\$ 24,400.67</u>	<u>\$ 144,183.30</u>	<u>\$ 118,083.08</u>	<u>\$ (160,260.15)</u>	<u>\$ (304,443.45)</u>
	Change in Fund Balance without Cash Carryforward		\$ 67,574.39			
	Beginning Fund Balance		<u>128,239.63</u>			
	Ending Fund Balance		<u>\$ 195,814.02</u>			

City of Fairway
Statement of Activities
Equipment Reserve Fund - 750
For the 6 Months Ended 6/30/2020

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues						
4000.750	Cash Carryforward	\$ -	\$ 465,000.00	\$ 65,000.00	\$ 65,000.00	\$ (400,000.00)
4810.750	Transfer from General Fund	-	-	10,000.00	10,000.00	10,000.00
4812.750	Transfer from PD	-	-	-	-	-
4820.750	Transfer from PD Budget	-	-	25,000.00	25,000.00	25,000.00
	Total Revenues	<u>-</u>	<u>465,000.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>(365,000.00)</u>
Expenditures						
5475.750	Equipment Purchase	-	-	-	-	-
	Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Change in Fund Balance	<u>\$ -</u>	<u>\$ 465,000.00</u>	<u>\$ 100,000.00</u>	<u>\$ 100,000.00</u>	<u>\$ (365,000.00)</u>
	Change in Fund Balance without Cash Carryforward		\$ -			
	Beginning Fund Balance		<u>465,000.00</u>			
	Ending Fund Balance		<u>\$ 465,000.00</u>			

City of Fairway
Statement of Activities
Shawnee Indian Mission Fund - 760
For the 6 Months Ended 6/30/2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues					
4000.760	\$ -	\$ 4,673.76	\$ -	\$ -	\$ (4,673.76)
4410.760	(91.00)	538.00	4,600.00	10,000.00	9,462.00
4412.760	45.00	986.00	2,500.00	4,500.00	3,514.00
4415.760	(450.00)	60.00	600.00	1,000.00	940.00
4420.760	17,067.25	51,201.75	34,134.50	68,269.00	17,067.25
4425.760	-	-	-	-	-
4430.760	-	-	75.00	150.00	150.00
4800.760	-	-	22,000.00	36,760.00	36,760.00
Total Revenues	<u>16,571.25</u>	<u>57,459.51</u>	<u>63,909.50</u>	<u>120,679.00</u>	<u>63,219.49</u>
Expenditures					
5010.760	4,229.76	27,392.75	25,000.00	54,988.00	27,595.25
5020.760	-	-	-	-	-
5030.760	321.01	1,976.63	2,101.00	4,207.00	2,230.37
5090.760	524.93	3,399.82	3,454.20	7,484.00	4,084.18
5200.760	-	227.25	200.00	200.00	(27.25)
5230.760	914.80	7,659.88	12,550.00	25,000.00	17,340.12
5260.760	-	-	-	-	-
5330.760	-	-	-	-	-
5380.760	-	-	-	-	-
5605.760	315.00	3,975.72	10,000.02	20,000.00	16,024.28
5610.760	-	82.70	200.00	500.00	417.30
5700.760	-	-	-	-	-
5850.760	-	40.00	200.00	300.00	260.00
5920.760	-	964.23	3,750.00	8,000.00	7,035.77
Total Expenditures	<u>6,305.50</u>	<u>45,718.98</u>	<u>57,455.22</u>	<u>120,679.00</u>	<u>74,960.02</u>
Change in Fund Balance	<u>\$ 10,265.75</u>	<u>\$ 11,740.53</u>	<u>\$ 6,454.28</u>	<u>\$ -</u>	<u>\$ (11,740.53)</u>
Change in Fund Balance without Cash Carryforward		<u>\$ 7,066.77</u>			
Beginning Fund Balance		<u>2,387.51</u>			
Ending Fund Balance		<u>\$ 9,454.28</u>			

City of Fairway
Statement of Activities
Special Parks & Recreation Fund - 770
For the 6 Months Ended 6/30/2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues					
4000.770	\$ -	\$ 18,166.01	\$ 13,202.36	\$ 13,202.36	\$ (4,963.65)
4280.770	1,495.53	6,014.73	8,760.50	17,521.00	11,506.27
Total Revenues	<u>1,495.53</u>	<u>24,180.74</u>	<u>21,962.86</u>	<u>30,723.36</u>	<u>6,542.62</u>
Expenditures					
5305.770	-	8,830.00	10,000.00	20,000.00	11,170.00
5705.770	-	-	-	8,923.36	8,923.36
Total Expenditures	<u>-</u>	<u>8,830.00</u>	<u>10,000.00</u>	<u>28,923.36</u>	<u>20,093.36</u>
Change in Fund Balance	<u>\$ 1,495.53</u>	<u>\$ 15,350.74</u>	<u>\$ 11,962.86</u>	<u>\$ 1,800.00</u>	<u>\$ (13,550.74)</u>
Change in Fund Balance without Cash Carryforward		\$ (2,815.27)			
Beginning Fund Balance		<u>18,166.01</u>			
Ending Fund Balance		<u>\$ 15,350.74</u>			

City of Fairway
Statement of Activities
Fairway Tree Fund - 780
For the 6 Months Ended 6/30/2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues					
4000.780	\$ -	\$ 25,188.00	42,975.00	42,975.00	\$ 17,787.00
4772.780	2,775.00	2,775.00	-	-	(2,775.00)
Total Revenues	<u>2,775.00</u>	<u>27,963.00</u>	<u>42,975.00</u>	<u>42,975.00</u>	<u>15,012.00</u>
Expenditures					
5306.780	-	18,900.00	18,000.00	42,975.00	24,075.00
5705.780	-	-	-	3,030.00	3,030.00
Total Expenditures	<u>-</u>	<u>18,900.00</u>	<u>18,000.00</u>	<u>46,005.00</u>	<u>27,105.00</u>
Change in Fund Balance	<u>\$ 2,775.00</u>	<u>\$ 9,063.00</u>	<u>\$ 24,975.00</u>	<u>\$ (3,030.00)</u>	<u>\$ (12,093.00)</u>
Change in Fund Balance without Cash Carryforward		\$ (16,125.00)			
Beginning Fund Balance		<u>25,188.00</u>			
Ending Fund Balance		<u>\$ 9,063.00</u>			

City of Fairway
Statement of Activities
Drug Tax Fund - 880
For the 6 Months Ended 6/30/2020

		<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
Revenues						
4000.880	Cash Carryforward	\$ -	\$ 1.00	\$ 1.00	\$ 1.00	\$ -
4775.880	Drug Tax Revenue	-	-	-	-	-
Total Revenues		<u>-</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>-</u>
Expenditures						
5930.880	Law Enforcement	-	-	-	-	-
Total Expenditures		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Change in Fund Balance		<u>\$ -</u>	<u>\$ 1.00</u>	<u>\$ 1.00</u>	<u>\$ 1.00</u>	<u>\$ -</u>
Change in Fund Balance without Cash Carryforward		\$ -				
Beginning Fund Balance		<u>1.00</u>				
Ending Fund Balance		<u>\$ 1.00</u>				

City of Fairway
Statement of Activities
General Capital Improvement Funds held in General Fund - 900's
For the 6 Months Ended 6/30/2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget to Date</u>	<u>Annual Budget</u>	<u>Unencumbered Balance</u>
General Capital Improvement Funds					
Revenue					
4000.900	\$ -	\$ 397,867.62	\$ 158,714.06	\$ 158,714.06	\$ (239,153.56)
4020.900	12,200.33	71,945.09	62,750.02	126,000.00	54,054.91
4800.900	-	-	-	-	-
4810.900	-	-	271,151.00	271,151.00	271,151.00
Total Revenue	<u>12,200.33</u>	<u>469,812.71</u>	<u>492,615.08</u>	<u>555,865.06</u>	<u>86,052.35</u>
Expenses					
5875.900	-	59,917.82	500,000.00	555,865.06	495,947.24
5892.900	-	18,120.00	-	-	(18,120.00)
Total Expenses	<u>-</u>	<u>78,037.82</u>	<u>500,000.00</u>	<u>555,865.06</u>	<u>477,827.24</u>
Change in Fund Balance	<u>\$ 12,200.33</u>	<u>\$ 391,774.89</u>	<u>\$ (7,384.92)</u>	<u>\$ -</u>	<u>(391,774.89)</u>
Change in Fund Balance without Cash Carryforward		<u>\$ (6,092.73)</u>			
Beginning Fund Balance		<u>423,681.86</u>			
Ending Fund Balance		<u>\$ 417,589.13</u>			

City Hall Renovations Fund					
Revenue					
4000.904	\$ -	\$ 7,857.16	\$ -	\$ -	\$ (7,857.16)
4760.904	-	-	-	-	-
Total Revenue	<u>-</u>	<u>7,857.16</u>	<u>-</u>	<u>-</u>	<u>(7,857.16)</u>
Expenses					
5891.904	-	-	-	-	-
5892.904	-	-	-	-	-
5894.904	-	649.00	-	-	(649.00)
Total Expenses	<u>-</u>	<u>649.00</u>	<u>-</u>	<u>-</u>	<u>(649.00)</u>
Change in Fund Balance	<u>\$ -</u>	<u>\$ 7,208.16</u>	<u>\$ -</u>	<u>\$ -</u>	<u>(7,208.16)</u>
Change in Fund Balance without Cash Carryforward		<u>\$ (649.00)</u>			
Beginning Fund Balance		<u>7,857.05</u>			
Ending Fund Balance		<u>\$ 7,208.05</u>			

NOTE, THESE MINUTES ARE NOT FOR PUBLIC DISSEMINATION UNTIL THEY HAVE BEEN APPROVED BY THE FAIRWAY CITY COUNCIL.

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF FAIRWAY, KANSAS**

The Council of the City of Fairway, Kansas, held their regular meeting remotely via Zoom at 7:30 P.M. on Monday, June 8, 2020.

Present: Council Members Jenna Brofsky, David Watkins, Tom Cotter, Kelly-Ann Buszek, Jason Rogers, Dan Bailey, Joe Levin and Tanya Keys.

Absent: None.

Presiding: Mayor Melanie Hepperly.

Staff Present: Nathan Nogelmeier, City Administrator; Richard Cook, City Attorney; David Brown, Police Chief; Bill Stogsdill, Director of Public Works.

Visitors: Paul and Cari Gunderman, 6032 Alhambra; Jason Luzar, 3801 W. 57th Terrace; Todd Halstead, 6125 Delmar Street; Michele Kiehl, 5600 Suwanee Road; Amy Shields, 6019 Alhambra; Steve Platt, 5348 Chadwick; Sue Walsh, 5928 Mission Road; Julie Fern, 6145 Catalina; Lisa Engelken, 4000 W. 62nd Terrace.

CALL TO ORDER AND ANNOUNCEMENTS

Mayor Hepperly called the virtual meeting to order.

She requested that City Administrator Nogelmeier call the attendance and then outline the virtual meeting rules. During New Business, she will call on staff to present their report for each Agenda item. Following the report, there will be discussion with the Governing Body, and then she will ask for public comment for that specific agenda item. If a member of the public wishes to make a comment, they should use the raise hand option on their screen and staff will unmute that individual so they may provide their comment. This process will continue for each New Business item. The final Public Comment section of the meeting will be for items not listed on the Agenda. She requested that those who wish to make public comment be prepared to give their full name and address for the public record. Proper meeting decorum is expected of all attendees and anyone who fails to act properly may be removed from the meeting. The City reserves the right to discontinue a meeting if any improper behavior occurs that prevents the uninterrupted conduct of business.

Mayor Hepperly also outlined the rules for the Council. Before speaking, she requested that Councilmembers identify themselves, including if they are making a motion or simply contributing to the discussion. This guidance is provided by the Kansas Attorney General's Office to be compliant with Kansas Open Meetings Act. All votes will be taken by roll call that will be administered by

City Administrator Nogelmeier. If during the meeting a Councilmember should wish to make a comment, she requested that they raise their hand to be called upon.

MONTHLY REPORTS OF STANDING COMMITTEES

CONSOLIDATED FIRE DISTRICT NO. 2, CHIEF LOPEZ

Mayor Hepperly explained that Chief Lopez is not present at the meeting. She referred the Council to the report in the packet.

ADMINISTRATION COMMITTEE, MR. WATKINS

Monthly Report

Councilman Watkins reported that the Administration Committee met on May 20, 2020 and items discussed appear under New Business for consideration by the Council.

City Administrator Nogelmeier referred the Council to the report in the packet, subject to questions. He noted that the Franchise Agreement with Evergy and an Agreement related to composting are on the Consent Agenda.

Mayor Hepperly addressed a question from Councilman Bailey during the May meeting concerning how long the franchise fees have been in place. City Administrator Nogelmeier reviewed the records and found that the gas company franchise fee has been in place since 1956. He was not able to locate the information concerning the electric company, likely because it has changed names several times over the years. It can be assumed that the franchise fee for the electric company would also have been around since 1956.

Councilman Bailey thanked Mayor Hepperly for the information. He noted that the minutes from the May meeting may have misinterpreted his comments concerning the Evergy Agreement. He thanked the Administration Committee for looking into the 6 percent versus 5 percent franchise fee. He didn't really have an opinion either way, but before the City entered into a ten-year agreement, he thought there should be discussion on whether to increase the franchise fee. He is in agreement with the recommendation of the Administration Committee on this issue.

Councilman Watkins clarified that the Administration Committee investigated whether the franchise fee should be raised from 5 percent to 6 percent, an increase recently allowed by State law. The Committee learned that the franchise fee is a direct pass through to residents so while the City would receive the increased fee, the monies would come directly out of the pockets of residents. For that reason, the Committee decided not to increase the franchise fee.

POLICE COMMITTEE, MS. KEYS

Monthly Report

Councilwoman Keys reported that the Police Committee will be scheduling a meeting soon as there are several items that have been pending since February. She thanked Chief Brown for the letter that he and the Mayor sent out to residents.

Chief Brown referred the Council to the report in the packet, subject to questions. He reported that he has met with Mayor Hepperly and City Administrator Nogelmeier and they will be working to set up implicit bias and diversity training for the City staff and Councilmembers.

Chief Brown thanked all community members for their comments concerning the letter he and Mayor Hepperly sent. He discussed an interaction he had with a gentleman named Macio Williams, who is not a resident of Fairway. Mr. Williams visited the Police Department and brought several cases of water. He explained that he knew that these were tough times but he also knew that the police were hurting too. Chief Brown and Corporal Bayless spent quite a bit of time with Mr. Williams and it was a very uplifting and mutually supportive discussion. Chief Brown shared that encounter because it shows that Fairway is a community that cares and folks outside of the geographic boundary of Fairway care as well.

PUBLIC WORKS COMMITTEE, MS. BUSZEK

Monthly Report

Councilwoman Buszek stated that the Public Works Committee is planning to schedule a meeting to work on the budget before the end of the month.

Director Stogsdill referred to the report in the packet subject to questions. He stated that Public Works will be making a pass through the City for limb pickup.

PARKS AND RECREATION COMMITTEE, MR. COTTER

Monthly Report

Councilman Cotter stated that the Fairway Police Department is a model Police Department and he asked residents to give the police as much encouragement as possible during this time.

He stated the Parks and Recreation Committee will be scheduling a meeting during the first week of July to begin work on the budget.

Director Soeken referred the Council to the report in the packet, subject to questions. He explained that the CDC guidelines for training staff have not been lifted. He hopes to begin scheduling some programming in July.

Responding to Councilwoman Brofsky's question, Director Soeken stated that he has been fielding questions regarding cities that are opening their pools and how those cities are training staff. He reiterated that Fairway is following the CDC guidelines as recommended by the City Attorney. He is not sure other cities are following the guidelines.

Further responding, Director Soeken stated that in addition to training, the CDC guidelines require facility cleanliness and sanitation and patron social distancing. He has full confidence that staff could take care of the cleanliness and sanitation requirements; however, not training staff to the level they are trained every year does not allow the facility to be as safe as possible.

Councilwoman Brofsky stated that the report indicates that there is a date of June 15, 2020 for when a decision would be made for opening the pool. Assuming the CDC guidelines are changed, she wondered what lead time would be needed to open the pool.

Director Soeken responded that at least two to three weeks would be needed to ready the pool, assuming staff is available. Typically, there are close to 30 staff members helping but, with social distancing guidelines, that many staff members may not be able to assist. In speaking with area directors and aquatics professionals, the first week of July has been overwhelmingly chosen as the potential drop-dead date. By that date, six weeks of pool season would already have passed, leaving only five full weeks and then 11 more days of reduced hours when school is in session. That is the reason he chose June 15, 2020 as the final decision date.

City Administrator Nogelmeier added that no one believes that the CDC guidelines will be modified next week and he expects it to be several more weeks before any changes are made. Every week of delay means one less week of pool season. There are significant costs to the City for training staff and for certifications and, while no decisions to date related to the pool opening have been based on budget, those factors will become part of the discussion beyond June 15, 2020.

Councilman Watkins asked if anyone had contacted those cities who have announced they are going to open to learn what they are doing with respect to training of lifeguards.

City Administrator Nogelmeier responded that he did contact other cities concerning this issue and while he cannot comment on specifics, Fairway has chosen to follow the CDC guidelines when it comes to training aquatic facility staff.

Councilwoman Brofsky asked if there was sufficient staff currently trained to be able to open the pool.

Director Soeken responded that there are current staff members who have certifications from last year; however, they have not been trained since September, 2019. Aquatic staff have preseason and weekly in-service training to keep them up to date on current practices. Asking them to come back after nine months of not being trained is problematic. He does not believe that because there is a pandemic happening staff should be less trained than they would be in any other year.

FINANCE COMMITTEE, MR. LEVIN

Monthly Report

Councilman Levin reported that the Finance Committee met on May 24, 2020, during which City Administrator Nogelmeier discussed cash flow and sales tax revenues. Early indications show signs of the effect of the pandemic. The next Finance Committee meeting is scheduled for July 1, 2020.

City Administrator Nogelmeier explained that the true sales tax revenues will not be known until a couple months of reporting is received. Thus far, Fairway has seen a larger drop than some other cities due to the fact that many shops were closed for a significant amount of time and there was not a big bump in internet sales. In a normal year, the Finance Committee would have already reviewed the first drafts of the overall budget and each department and committee would have met at least once to put together their budgets. He has advised Department Directors that there is no point in meeting until after the first week of July because revenues for 2021 are unknown. He expects to receive the April sales tax numbers on June 26, 2020 and then will be able to do some forecasting and provide that information to Department Directors. He expects that all departments will have less expenditure amounts in 2021 than they had in 2020, unless there is a rebound in sales tax and other fees.

MONTHLY REPORTS OF SPECIAL COMMITTEES

TREE BOARD, MR. NOGELMEIER

No report.

APPROVAL OF CONSENT AGENDA

Mayor Hepperly outlined the four items on the Consent Agenda. The Consent Agenda items include the following: (A) Minutes of Previous Regular City Council Meeting and Special City Council Meeting; (B) Claims and Appropriations – Ordinance #1716 – May 2020; (C) Ordinance #1714 - An

Ordinance granting Evergy Metro, Inc., its successors and assigns, an electric franchise including the right to construct, operate and maintain all facilities necessary or proper for supplying consumers with electric energy and the right to use the streets, alleys and other rights-of-way; prescribing the terms of and relating to such franchise; and repealing Ordinance Nos. 1201 and 1494; (D) Authorize Mayor Hepperly to sign Letter of Understanding with Compost Collective KC for curbside composting in the City of Fairway.

Councilman Watkins moved that the Council approve Items A through D on the Consent Agenda. Councilwoman Keys seconded the motion.

City Administrator Nogelmeier requested a roll call vote.

Councilman Rogers voted yes.
Councilwoman Buszek voted yes.
Councilman Cotter voted yes.
Councilman Bailey voted yes.
Councilman Levin voted yes.
Councilman Watkins voted yes.
Councilwoman Brofsky voted yes.
Councilwoman Keys voted yes.

The motion carried unanimously.

NEW BUSINESS

A. Consider Revised Public Comment Policy.

Mayor Hepperly explained that this item was reviewed by the Administration Committee. Staff conducted a review of the Public Comment Policy prior to the Committee meeting and informed the Committee that, over time, the City has deviated from the approved policy. Staff was directed to align the policy with current practice. She pointed out that the City is not adding rules to limit public comment but is doing the opposite. The policy is being updated to the existing practice.

As background, Mayor Hepperly explained that the current policy was enacted in 2006 by Mayor St. Clair with the consent of Council. The policy was very restrictive. Between 2006 and 2009, minor revisions were made to the policy. Mayor Wiley made additional modifications; however, the written policy was never updated. Mayor Hepperly followed and expanded on the policies followed by Mayor Wiley. After she became Mayor, she heard from residents there was confusion as to when they should speak during the meeting. Public comment was allowed at the beginning of the meeting and then again at the end of the meeting. This allowed the Council to get completely through the meeting before residents were allowed to make public comment on items the Council had already discussed and voted on. Public comment was, therefore, of no use to the Council.

She made a change to the procedure and moved public comment from the beginning of the meeting to New Business. During the discussion of each item on the New Business agenda, she would call the item, the Councilperson, Committee Chair or staff would present the item, and then it would be discussed by the Council. After discussion, a motion was made on the item and then she would open the item to the audience for public comment so that the Council could hear from residents. This is the practice she has followed during her time as Mayor and it has not changed.

Mayor Hepperly is not a member of the Administration Committee, but is an ex-officio member. During the Committee meeting, her only comment was that she was opposed to time limits during public comment as she felt time limits were restrictive of free speech. The existing policy limited public comment to four minutes and she wanted to do away with that. After review by the City Attorney, the Council was advised that it was best for time limits to be included in the policy. The purpose is to ensure that those making public comment were treated equally. After hearing from the City Attorney, she agreed that a time limit should be included, but requested that the time limit be extended from four to five minutes.

Mayor Hepperly explained that surrounding cities are not as liberal with public comment when compared to Fairway. Other cities do not allow public comment during virtual meetings, while Fairway has continued to allow it. Those cities accept written comments from residents and those comments are read into the record during virtual meetings.

Mayor Hepperly believes very strongly in free speech and that is the reason she has followed the modified policy over the past 2 ½ years. The packet includes a redline version of the policy as well as the final that is currently being practiced.

Mayor Hepperly asked for questions from the Council.

Responding to Councilman Bailey's question, Mayor Hepperly confirmed that the new policy will apply to both virtual and in-person meetings.

Councilman Bailey voiced concerns about policy language that states that the Mayor/Council President at his or her sole discretion could allow public comment. Over his years on the Council, he has been confused as to when the public would be asked if they have public comment. He thinks public comment should be allowed on every New Business item and does not think that the Mayor/Council President should have sole discretion on whether it will be allowed.

Mayor Hepperly responded that it was not her intention to give sole discretion to the Mayor/Council President to allow public comment. She asked City Attorney Cook to clarify why that language was included in the policy.

City Attorney Cook responded that the sole discretion language was a suggestion and if the Council desires to eliminate that language, that would be reasonable.

Mayor Hepperly stated that her preference is that public comment would be requested after any item listed under New Business and that has always been her intent.

Councilman Watkins noted that if there are ten different items on New Business, then a resident would be allowed to make a five-minute comment on each item. In addition, at the end of the meeting, there would be an open forum for public comment where residents or anyone else could comment on items that were not specifically addressed on the agenda. This is the practice Mayor Hepperly has been using and the goal is for the policy to conform to the current practice. If Councilmembers do not think the draft policy is accurate, he asked that they notify City Attorney Cook or City Administrator Nogelmeier so that revisions can be made.

Councilman Cotter suggested that the public comment be requested either before the motion is made or before the Council deliberates so that the comments can be taken into consideration prior to a motion. At times a motion has been made and then a citizen will make a comment and it is difficult to incorporate those thoughts or concerns. A second concern is the number of times a citizen can speak. If a resident speaks for five minutes and then there is more deliberation, he would like the resident to have the ability to add to the discussion if they have something else to contribute.

Councilwoman Brofsky explained that the proposed policy seems like a big change in terms of how the public is interacting with the Council. Having seen it for the first time on Friday, she is not comfortable making a decision on something that would affect how residents interact with the City.

Mayor Hepperly responded that the policy outlines the practice that has been used for the last 2 ½ years. She realizes that Councilwoman Brofsky has only been on the Council for six months, but asked if she was unclear or felt that the proposed policy does not set out the current practice. She agreed that there would be a big change to the written policy because the written policy is not the current practice.

Councilwoman Brofsky agreed, as an attorney, that the policy should be conformed to the current practice; however, at a time when people are protesting in the streets trying to be heard, she does not think it is the right time for the City to be considering limitations, even if they are legitimate and lawful and well intentioned. She has been on the Council for six months and during that time there has been one really long meeting. She is okay with that because that is what she signed up for. She has actively been encouraging residents to come to the Council meetings and is not convinced that it is necessary at this time to make revisions to the policy.

Mayor Hepperly asked if Councilwoman Brofsky was okay with continuing the practice but not following the written policy. Mayor Hepperly does not like the written policy because she believes as written, it restricts free speech.

Councilwoman Brofsky stated she is concerned about a few of the changes in the policy . The first is the date when the agenda is posted, which has been pushed back one day. She wondered if that change was due to staff getting information.

Mayor Hepperly responded that the change in the date the agenda is posted is due to the fact that all the City's accounting functions are done by a third-party vendor. That vendor has limited staff, and the month end financials are not received in time to get the packet posted on Thursday, which is how the policy has read since 2006. The City has consistently not been able to meet that deadline and that is why the date was moved to Friday.

Councilwoman Brofsky is not convinced that the Council is overloaded with resident comments and she would like to see even more. She agrees with Councilman Cotter that the City should allow residents to respond to comments to the extent they add new information. She is concerned that the City will be unnecessarily limiting speech, even if it can do it, and even if it is being more generous than surrounding cities. This is not a policy that she wants for Fairway.

Mayor Hepperly agreed that if the discussion generates a new thought process or a new idea, that an opportunity should be provided for additional comment; however, it is when the comments become repetitive that causes issues. She respects every Councilmember's time. She doesn't care if the meeting goes until 2:00 A.M. Her concern is that resident comments will be lost because of the lateness of the hour and the fact that residents may not be allowed to speak because of the time spent on repetitive comments. If there are new ideas, she agrees they should be allowed and appropriate language should be incorporated into the policy.

Councilman Cotter suggested adding language that a citizen is allowed to speak as many times as necessary as long as they are bringing new information each time they speak.

Mayor Hepperly agreed with the proposed language.

Councilman Bailey thinks that the intention of the policy is good but some of the language needs cleaned up. He noted that at least every other month he has asked if there was public comment on an item because there were residents in the audience and he was not sure why there were present. He thinks it is a good procedure if the written policy states that there will be public comment on each New Business item.

Councilwoman Buszek believes there has been a 100 percent improvement in how the Council listens to public comment. She agrees that the proposed policy

can be cleaned up within the Administration Committee. She thinks that Mayor Hepperly, Councilmembers and staff have given citizens an opportunity to speak and they have listened. Now more than ever the City needs to listen to residents and she is happy that the Council is considering changes to the policy.

Mayor Hepperly agreed with Councilwoman Brofsky that the timing is not ideal. Council interaction has slowed down because of the pandemic. Council's ability to meet and perform their responsibilities have been hurt and it has caused problems with communications with residents. She made her commitment to Fairway many years ago and that passion has not changed. She agrees this is a terrible time, but she does not want to impede the opportunity for public comment. She appreciates Council's suggestions concerning revisions to the policy and agreed to work through those suggestions.

Councilman Cotter suggested that this item be continued to the next meeting. He outlined the revisions discussed, which include allowing citizens to speak for every New Business item, that a citizen can provide comments in advance of a motion being made, and that citizens be allowed to speak unlimited times as long as they are contributing new information to the debate.

Councilwoman Brofsky requested that instead of the terms "he" or "she" that non-gendered language be used, such as "they."

Councilman Bailey also requested that the language concerning the Mayor/Council President having sole discretion be eliminated.

Discussion followed concerning sequencing of the public comment. City Administrator Nogelmeier believes that the presentation of the item should come first, then discussion by the Council, then the opportunity for comments from the public, followed by further discussion, if necessary, by the Council, and then finally, a motion by the Council.

Mayor Hepperly agreed, stating that it is important for the presentation to be made in advance of public comment because in some cases, as in the current situation, not all Councilmembers are on the Administration Committee who reviewed and recommended the New Business item.

City Administrator Nogelmeier also believes it is important that there be a context established as to what public comment entails. He does not know of other cities that allow an ongoing discussion between the Council and residents during public comment. While a four-hour meeting does not bother him, some would argue that the meeting last month was not the most functional meeting. When he started with the City, the public was allowed to comment and at the end of their comments, the response was simply "Thank you for your comment." He thinks there needs to be a balance because while public comment is important, the Council is trying to run a business meeting. He believes extended dialogue would be better suited for Councilmember interaction with residents or by residents

emailing staff. If residents are going to be allowed to come back to the podium numerous times for a single item, then he thinks the Council should establish a definition for public comment, whether it is a comment, a discussion, or somewhere in between. He is not sure how to write a policy that would allow someone to speak multiple times if they have a new idea. He anticipates monitoring whether the resident actually had a new idea, who makes that determination and informing a resident they are not allowed to speak because they the comment is repetitive.

Councilman Watkins suggested that the comments discussed this evening be put together for further consideration by the Administration Committee. Historically, most of the City's work is done at the Committee level and generally, the Council does not rewrite things at the Council meeting. The Administration Committee could prepare a revised draft based on Council comments and have a final draft for review at the July Council meeting.

Councilman Cotter suggested that the Mayor or Council President respond to residents that make a public comment by thanking them for their input and telling residents that the Council will take their comments into consideration. He recalled that during the Council discussions on the Non-Discrimination Ordinance, several residents had the same comments that they were in support of the Ordinance. He does not want to quash all residents from echoing a prior resident's comments. He thinks the Council can do a better job of advising residents to follow up with staff or giving them some direction concerning their specific issue.

City Administrator Nogelmeier stated that the proposed policy allows residents to speak on an item one time. Allowing a resident to speak an unlimited number of times and then telling the resident they have already made that comment, would concern him with regards to First Amendment issues. He asked City Attorney Cook to respond to that concern.

City Attorney Cook explained that any limitations placed on additional comments need to be viewpoint neutral. The policy should set a time limit because someone would need to decide what is considered a new comment or whether a comment adds to the conversation. Once those kind of viewpoint decisions are being made, there is a potential that someone could say that their comments are being limited based on that person's point of view. He suggested that the policy have a completely neutral standard, like allowing one minute for additional conversation or perhaps two additional comments be allowed to add to the conversation.

Councilwoman Brofsky pointed out that the current policy states that the Committee Chair gets to decide whether public comment is appropriate but there is not an opportunity at a Committee meeting for the public to speak. She wondered if this concerned other Councilmembers because, if residents come to the Committee meeting and cannot speak, that is defeating the purpose.

City Administrator Nogelmeier believes that the intent of the policy was to give each Committee Chair the discretion whether to allow public comment. In general, no official action is taken at a Committee meeting and no minutes are kept. He believes it is important for residents to communicate with Councilmembers or staff on issues. Just because a resident may not be able to make a comment at a Committee meeting does not take away their opportunity to provide input to Councilmembers or staff either before or after the meeting.

Mayor Hepperly added that Committee meetings are limited as to time because most Councilmembers work and need to return to their jobs in a timely manner. The role of the Councilmember to communicate with residents about issues they want to discuss. In her experience, the longer the Committee meeting goes, members need to leave and then there is no longer a quorum and the meeting cannot continue, which was detrimental to the meeting.

Councilman Watkins explained that all Committee meetings are noticed and there are many ways for residents to interact with Councilmembers, including email, telephone or face to face. Residents should contact their Councilmember in advance of the meeting so that Councilmembers have as much information as possible going into a meeting.

Councilwoman Brofsky agrees that it would be good to get resident feedback in advance of the meeting but it is difficult when the agenda is not available until Friday to talk with residents before the Monday meeting. She also clarified that although she has only been on the Council for six months, the comments and opinions she is putting forth are not just her own but are also opinions of Ward 4 residents that she is passing along.

Mayor Hepperly asked if there was further discussion from the Council. Hearing none, she requested public comment on this item.

Steve Platt, 5348 Chadwick, believes that people need to know there are some decorum as to how long they can speak. He thinks that allowing five minutes for public comments makes sense but that someone needs to moderate the decorum and make sure emotions are calm during public comment.

Michele Kiehl, 5600 Suwanee Road, appreciates the clarification that there is no intent to not allow public comment as that was her major concern. With respect to public comment at Committee meetings, she thinks there should be an opportunity for the public to make comments concerning applications during the Planning Commission meetings. As for sequencing, she agrees with Councilmembers that the public comment should be requested prior to a motion being made. Finally, she does not appreciate comments comparing Fairway to what other cities are doing because it doesn't really matter.

Todd Halstead, 6125 Delmar Street, state he has worked in both the private and public sectors, and knows what elected officials and public servants experience.

While he does not question the dedication the members of this Council have to public service, he believes it is clear from last month's meeting and previous actions that the Council may have lost touch or was not listening to constituents. During last month's meeting, constituents from across Fairway challenged the entrenched views held by the City Council and staff on multiple issues. When lifeguards and their parents made articulate and well-reasoned arguments as to why the Council should take more time to consider whether to close the pool, they were largely met with stony silence from the Council. And when a former Planning Commissioner urged the Council to adopt logical changes to the City's development ordinances, her advocacy was rejected. Not a single constituent who spoke last month was in support of any of the Council's actions and now the City is considering voting to limit public comments.

He knows there are people in this world with much greater challenges than building codes or pool closures. He understands the need to run meetings in an efficient manner. But the proposal to stifle constituent comments and input is tone deaf, especially at this time. The problem is not constituent's derailing meetings with repetitiveness. The problem is a City that often operates in an echo chamber, that does not read community surveys and take action, and dismisses the comments and concerns of their constituents. He recommends that the Council find a way to engage its constituents in a productive manner that is transparent outside of Council meetings. Citizens expect that level of transparency from the federal government and state law makers and also expect that from local lawmakers. This does not mean that the Council should tell constituents that it wants to take a public conversation off line or issue meeting agendas on the Friday evening before a Monday Council meeting. He thinks that now more than ever diversity of thought and opinion is needed.

Amy Shields, 6019 Alhambra, thanked Mayor Hepperly for speaking up for free speech and especially thanked Councilwoman Brofsky for asking that the public comment policy be continued so that more thought could be given to it. She appreciates the Council's willingness to continue to engage residents. She thinks it is important for residents to be allowed to speak, feel like they are being heard, and receive responses to their concerns.

Sara Walsh, 5928 Mission Road, appreciates the discussion tonight regarding free speech and the Council's sensitivity to such an important subject. She also thanked Chief Brown for his statement. She explained that when Councilwoman Brofsky was campaigning, she came to her door and asked what was important to her for the City of Fairway. She recalled that she moved to Fairway 15 years ago as a single parent. Her daughter is half black. She always felt like she had to make the sacrifice of moving to a safe neighborhood with great schools knowing that no one around her daughter looked like her. She asked that the City take this opportunity to take a stand so that people of color in the neighborhood feel like they matter, that they are important and that they feel welcomed.

Julie Fern, 6145 Catalina, realizes that Councilmembers are volunteers and she appreciates their time and efforts on behalf of the City. She explained that looking around at the country and the world, citizens have a way of being heard. They can either be listened to civilly like in this meeting or, if citizens do not feel like they are being heard, they can take it to the streets.

Mayor Hepperly asked if there were others who would like to comment. Hearing none, she closed public comment.

Mayor Hepperly requested that this item be continued for review by the Administration Committee at its next Committee meeting. She stated that if the Committee can meet prior to the July Council meeting, then this item will be on the July Council agenda. If the Committee is not able to meet, then the item will be considered in August.

Councilman Watkins explained that it is the goal of the Administration Committee to meet prior to the July Council meeting.

B. Consider Agreement with Waste Corporation of Missouri, Inc. (WCA) for Solid Waste Services for 2021-2025.

Councilman Watkins stated that this Agreement with WCA is with neighboring cities as a part of the Mid-America Regional Council (MARC) Plan. The Administration Committee felt the terms of the Agreement were favorable and recommends Council approval.

City Administrator Nogelmeier explained that the current contract expires at the end of 2020. There are options for two one-year renewals; however, the three cities involved met with WCA and because initial customer service issues have been resolved and favorable rates were offered by WCA, the cities decided to move forward with a five-year contract. Instead of a flat rate for the next five years, the Agreement provides for incremental increases of about 30 cents (or 2 percent) per year. This will alleviate concerns about a much larger increase at the end of the five-year term.

City Administrator Nogelmeier stated that the three cities involved are Fairway, Westwood and Roeland Park. MARC handles the bidding process. The umbrella contract is between MARC and WCA so MARC can oversee things like contract services and insurance. Then WCA also has individual agreements with each of the three cities.

Mayor Hepperly asked for further discussion from the Council. Hearing none, she asked for public comment. Hearing none, she asked for a motion.

Councilman Watkins moved that the Council approve the Agreement with Waste Corporation of Missouri, Inc. (WCA) for Solid Waste Services for 2021-2025. Councilman Bailey seconded the motion.

City Administrator Nogelmeier requested a roll call vote.

Councilman Rogers voted yes.
Councilwoman Buszek voted yes.
Councilman Cotter voted yes.
Councilman Bailey voted yes.
Councilman Levin voted yes.
Councilman Watkins voted yes.
Councilwoman Brofsky voted yes.
Councilwoman Keys voted yes.

The motion carried unanimously.

Councilwoman Brofsky asked to add an item to the New Business Agenda. She had earlier messaged Mayor Hepperly and understood from City Attorney Cook that it was possible to make a motion to add an item to New Business.

Mayor Hepperly responded that if there is an issue that a Councilmember would like to discuss at a Council Meeting, the Council should be made aware of the issue in advance so that the issue can be reviewed through the appropriate committee.

Councilman Bailey stated that he has also been confused concerning this issue. He believes there should be an opportunity during a Council meeting for Councilmembers to bring up an item that is not on the agenda.

Mayor Hepperly responded that during her entire time on the Council, since 2008, Councilmembers have not been allowed to add items to the New Business Agenda during a meeting. She does not know the reason for that. She stated that the Council conducts its business through Committees first, where the issue is researched by staff and presented to the Committee for discussion. Then the item is brought before the Council and discussed at the Council level. She would be happy to discuss and consider this issue with any Councilmember; however, for now the New Business portion of the meeting is closed.

PUBLIC COMMENT

Mayor Hepperly asked if anyone in the audience would like to make public comment on any items not on the agenda.

Julie Fern, 6145 Catalina, thanked Mayor Hepperly and Chief Brown for the statement to residents and for responding to her questions. She is relieved that there are solid de-escalation training and policies in place. She has noticed over the last two or three years that fewer black motorists are being pulled over by Fairway Police. She wondered if the police got rid of the unofficial racial profiling policies. She suggested that the Police Department begin documenting

police encounters by race. Anytime a plate is run, she would like to know the race of all occupants in the car and the reason the plate was run. She thinks police today are in a situation where they probably are feeling the same way black men and women have felt for centuries in this country. They don't know who hates them or who is scared of them and they don't feel safe being out in public. She does think that one of the things the community can do to encourage people of color to move to the City is to stop racial profiling. She would like to see documentation of police encounters by race and would like to see citizen oversight of that documentation.

Ms. Fern indicated that she was not aware the City had a Police Committee until last week. She understands there are two vacancies on that Committee and she has applied. The police issue has been important to her for awhile and especially now in light of what is going on.

She recently was listening to Senator Booker, who she believes quoted Dr. King when he stated that, "We all want an enemy." She does not think it is productive for the country to point fingers at police and say they are the enemy because that is too simple. She thinks that racism and implicit bias are in every one of us. She recalled a study she read years ago where they showed five-year-old white and black girls a black and a white doll and asked them which was better. All of the girls picked the white doll. This shows that the bias has been with us for years.

Ms. Fern also related a story of a black man who came up to her at Quik Trip several months ago and wanted directions to 63rd and Troost. His boss had told him to take the highway. Ms. Fern told the man that it was faster to head to 63rd Street and turn left and keep going until he would run into Troost. She stated that the man hesitated. She then told him to be careful because he would be going through cities that racially profile. The man responded that he was aware of that, which is the reason his boss told him to take the highway and drive around those cities.

Ms. Fern believes those types of things need to change. She does not want to live in a City where somebody is not welcome simply because of the color of their skin. She encouraged everyone to take advantage of the opportunity to make changes and to be different and not let the next 400 years of the country's history look like the last 400.

Cari Gunderman, 6032 Alhambra Street, would like to know if the Police Department will be participating in the Justice March on Wednesday. She also asked if the police have body cameras and what the policies are for leave if an incident occurs. Finally, she wondered if the City had looked at the deeds for the HOAs to see if they include language anything like what is in Prairie Village. If they do, she thinks the language should be removed regardless of whether or not it is being acted upon.

Ms. Gunderman also would like to know why the agenda for Council Meetings comes out on Friday or on Thursday afternoon. She does not think that gives people who work enough time to read through the agenda.

Ms. Gunderman next discussed the legality of closing the pool. She knows that the City's attorney is recommending that the pool not open. She has contacted several attorneys who say that the laws are interpretive so perhaps the City should get another opinion.

Staff keeps referencing the CDC guidelines, stating that the City will be following those guidelines. She read information on the CDC website that states that all decisions about implementing the considerations should be made locally in collaboration with local health officials. The information goes on to state that operators of public aquatic venues can consult with local officials to determine if and how to implement these considerations while adjusting them to meet their unique needs.

Thus, the CDC guidelines do not actually say not to open the pool. The guidelines say that cities should listen to local authorities and local communities. She does not think that the City Council listened to the community last month when residents asked why other cities were able to open their pools, assuming Fairway was missing something. No one has been able to answer that question.

While schools are often times considered a safe spot, in the summer, kids go to the pool. The CDC states that the sun, the humidity and the chlorine kill the virus. She would like the City to take that into consideration. She would also like to know if staff considers all aspects of training a problem. Last month the biggest issue mentioned was back boarding, which is generally used in response to a spinal incident in the water. She asked when the last time was that the pool had an incident with a spinal issue in the water. She knows it should not be based solely on history, but when there are incidents on the concrete, the person would be stabilized.

She indicated that Leawood and Overland Park use Star Guard for training and that is how they were able to open because they are different than Red Cross. She wondered if the City had looked into Star Guard or offered for kids to get their own training.

With respect to the budget, Ms. Gunderman recalled that staff has indicated that the decision to close the pool was not financially based. She pointed out that the City has already budgeted for opening the pool. She thinks the pool should be opened with appointments and waivers and lifeguards that are already trained.

Finally, Ms. Gunderman stated that the goal of the stay at home orders was to flatten the curve and now everyone wants to be totally safe. She thinks that is unattainable. She believes the City is failing the youth of the City. She thinks that the Council should take into consideration what residents are saying.

Paul Gunderman, 6032 Alhambra, appreciates the diversity effort. He stated that it is time that everyone understands that the flag and the country mean something different to people of color. He thinks they should be listened to and respected.

With respect to the pool and pandemic, he has been fortunate enough to work the entire time. He works with all races and young and old. He has a unique perspective on the situation. He has an 80-year-old mother and 18 and 16-year-old daughters. He focused on his 18-year-old daughter who is a senior in high school, outlining what she has lost in response to the pandemic. She lost her school, where she was a top student with a difficult schedule. She lost her spring sports, where she was team captain of what was to be a state champion swim team in a sport she has worked hard at since a very young age. She lost prom and graduation. Finally, she lost her job. She has been going to the Fairway pool for 16 years, whether swimming, lessons or working. This also applies to her peers.

Mr. Gunderman appreciates science and understood that the shutdown needed to be done in the beginning. Quickly it was determined that the elderly and those with pre-existing conditions were hit hard by the virus. Both the CDC and Kansas Department of Health agree. They also say that virus transmission from surfaces does not appear to be a big concern. As more was learned about what groups were being affected, he believes that modifications should have been made. But unlike other cities, the City of Fairway has made zero modifications in that it has cancelled both the fireworks display and the pool season.

Groups most affected are women, minorities, younger generations and people with less financial means. He believes that the Fairway City Council has continued the draconian measures and continues to adversely affect these same groups of people. He does not think that the City put forth any effort to help solve the problem.

Michele Kiehl, 5600 Suwanee Road, asked that the City reconsider allowing the pool to be opened. The CDC does not require that pools remain closed and instead, they put the decision on the local officials. The pool was a very important benefit to her daughter when she was younger. She worked at the snack bar, stayed out of trouble and turned out to be a great kid.

Her second comment relates to allowing Councilmembers to make comments. She thinks that should be reconsidered and when the public comment policy is revised, she thinks it should include allowing Councilmembers to make comments, the same as residents.

Councilman Cotter stated that he doesn't necessarily think that the Council would need to make a motion for new business in order to comment. He would like to at least be able to introduce ideas at the end of the meeting and if the suggestion needs to go through Committee for review, that is fine.

Mayor Hepperly welcomed Councilman Cotter to make a public comment if he wished to do so.

Councilman Cotter responded that he did not have anything specific to discuss at this time, but he wanted to support the others who were concerned about this issue.

Councilwoman Brofsky stated that she did not mean to circumvent the process. She thinks it is important to acknowledge that the Council has a responsibility to engage in eliminating institutional racism and systemic racism. She knows that Mayor Hepperly and other Councilmembers feel the same way. She is not sure that residents know and if the Council does not speak about it at this meeting, it is like it doesn't exist. She knows that the Council and others have talked about it and have spoken to Chief Brown who agrees there is work to be done. She thinks that the Council should have a discussion about its responsibility and what it will be doing in the future on the issue.

Amy Shields, 6019 Alhambra, stated that one of her biggest concerns relates to the planning of the community, especially in Ward 4. She thinks that the City should look at policies the Planning Commission has regarding the destruction of smaller homes where it might bring in a more diverse population.

Secondly, she understands the need for an education requirement for some of the Committees, but not having the ability to speak at those meetings is an issue. She has a Doctorate degree and wasn't considered qualified. Ward 4 does not have a large population of engineers and architects so she wonders who will stand up for Ward 4. She does not think that Ward 4 residents have a voice and if someone with a Doctorate degree feels that way, she wonders how everyone else feels. She felt like she did not have a voice at the last meeting and she would like to see that changed.

Lisa Engelken, 4600 W. 62nd Terrace, agreed with Councilwoman Brofsky concerning her comment about the injustice and violence that is happening in the country and that it would have been nice for the City Council to address that at its meeting tonight.

Jason Luzar, 3801 W 57th Terrace, recalled that Ms. Gunderman had brought up several good ideas at the last meeting of ways to open the pool. He thought those should have been investigated and he has never heard whether they were pursued. One thing that staff was concerned about was training of lifeguards. Other pools are testing lifeguards before they are trained. If a lifeguard tests negative, there is no safety risk and it would actually be safer than whatever was done last year because no one was tested.

Secondly, there is no science that says that pools are a hot spot for the disease. He understands that someone from KU Medical Center stated that the pool was one of the best places people could be because the CDC has stated that the heat,

sun and chlorine kill the virus. He would like for the City to pursue some of the suggestions about ways to get the pool open.

Councilwoman Buszek stated that the country is going through a lot with the pandemic in addition to what is going on with racism. She does not agree that the City is not recognizing those issues. While she has not experienced racism herself because she is a white person, she has seen others who have been affected by it. Everyone is aware and cognizant of how important the issue is. She agrees that the Council should talk about it and wants everyone to realize that it is a long-term process. She thinks citizens of Fairway need to know that the Council is cognizant of that.

Todd Halstead, 6125 Delmar Street, stated that given how uninformed or engaged the Council was on the pool issue, he is concerned that the Council is taking actions on issues that are not properly researched when they don't care about it. Fortunately, the Council apparently cares about the public comment policy issue. He is concerned that the Council is taking actions on issues that affect people differently, especially residents of Ward 4. If the agenda does not come out until 5:00 P.M. on Friday, Councilmembers are not allowed time to look at the agenda and are not having conversations he thought they were having prior to the agendas being issued. That affects Ward 4 because a former Planning Commission member made some valid points on how the City should amend the planning Ordinances, and the Council didn't listen to her at all and actually made a motion before allowing discussion so the motion could not be amended.

Mr. Halstead strongly supports redevelopment that strengthens Fairway, but that redevelopment should be done in a responsible manner that preserves the character of the City. If the project is on a corner lot then it is fine to put a bigger home there. However, if it is a lot wedged in between two smaller homes in Ward 4, the City should use some discretion. He thinks the City should endeavor to not put the cost of existing homes in Ward 4 out of the reach of middle- and lower-class families, retirees, new generations of home buyers and nontraditional households. In every other part of this world people exist in older homes with character. In America, they are torn down for newer and bigger and sometimes bigger is not always better.

Mayor Hepperly asked for additional public comment. Hearing none, she closed the public comment portion of the meeting.

ADJOURNMENT

Councilman Cotter moved to adjourn. Councilman Watkins seconded the motion and the motion carried unanimously.

There being no further business to come before the Council, the meeting was adjourned at 9:49 P.M.

Mayor Melanie Hepperly

Attest:

Barb Fox, Recording Secretary

**City of Fairway
ORDINANCE #1717
CLAIMS & APPROPRIATIONS-JUNE 2020**

Vendor ID	Vendor	Account	Account Description	Date	Reference	Amount
CHRHOL REIM	Hollie Christiansen	4570.100	P&R Programming	06/24/20	6/19/20 Refund	200.00
DEASTE REIM	Stephen Deaver	4570.100	P&R Programming	06/24/20	6/19/20 Refund	100.00
DEVAST REIM	Astra De Vera-Calderon	4570.100	P&R Programming	06/24/20	6/19/20 Refund	100.00
GUIBER REIM	Bertha Guillen	4570.100	P&R Programming	06/24/20	6/19/20 Refund	71.54
HOBCYN REIM	Cynthia Hobbs	4570.100	P&R Programming	06/24/20	6/19/20 Refund	100.00
JOHDUS REIM	Dustin Johnson	4570.100	P&R Programming	06/24/20	6/19/20 Refund	71.54
KRATOM REIM	Tommy Kramer	4570.100	P&R Programming	06/24/20	6/19/20 Refund	71.54
MORMAR REIM	Maria Morales	4570.100	P&R Programming	06/24/20	6/19/20 Refund	71.54
PALAND REIM	Andrea Palmer	4570.100	P&R Programming	06/24/20	6/19/20 Refund	100.00
RUBMAR REIM	Marina Rubin	4570.100	P&R Programming	06/24/20	6/19/20 Refund	71.54
CATLOA REIM	Loan Cat	4575.100	Special Events	06/03/20	5/28/20 Refund	10.00
Total General Operating						967.70
EVERGY	Evergy	5230.411	Utilities-April-May Inv-5220 Belinder	06/03/20	3004 5/21/20	67.56
EVERGY	Evergy	5230.411	Utilities-April-May Inv-5240 Belinder	06/03/20	3520 5/21/20	429.94
EVERGY	Evergy	5230.411	Utilities-April-May Inv-Elevator	06/03/20	8956 5/21/20	46.19
JCW 64121	JCW	5230.411	Utilities-5240 Belinder	06/03/20	3920 5/28/20	33.34
KGS	Kansas Gas Service	5230.411	Utilities-May-June Inv-5240 Belinder	06/17/20	7073 6/11/20	41.67
UNIPRI	Fiber Platform, LLC	5230.411	Utilities-May Inv-Fiber	06/03/20	S120007446	900.00
UNIPRI	Fiber Platform, LLC	5230.411	Utilities-June Inv-Fiber	06/24/20	S120005825	900.00
VERIZO	Verizon Wireless	5230.411	Utilities-May-June Inv-Tablet	06/03/20	9855229344	40.01
VERIZO	Verizon Wireless	5230.411	Utilities-May-June Inv-cell phones	06/03/20	9855229344	53.14
WATERO64180	Water District No. 1 of Johnson County	5230.411	Utilities-April-May Inv-5240 Belinder	06/03/20	4793 5/21/20	37.43
KCLGRO	KCL Group Benefits	5250.411	Insurance-June Life premiums	06/03/20	3216/1/20	98.70
KERIT	KERIT	5250.411	Insurance-Work comp premiums-semi-annual	06/03/20	20202	25,168.00
MIDPUB64055	Midwest Public Risk	5260.411	Health Insurance-June premiums	06/16/20	6/20	3,754.49
IBTSVA	Insitute for Building Technology & Safety	5320.411	Consultant/Engineering-May plan reviews, inspect	06/17/20	KCU1FAIR0520	3,140.00
JANPRO	Jan Pro Cleaning Systems Midwest	5330.411	Building Maintenance-June Janitorial	06/03/20	37786	695.00
JAYWIN	Jayhawk Window Cleaning Co., Inc.	5330.411	Building Maintenance-Window cleaning	06/03/20	6/3/20 CH	50.00
MRMAT	Mr Mat, LLC	5330.411	Building Maintenance-Entry mats	06/24/20	566568	34.40
LEGALR	The Legal Record	5340.411	Publications-BZA Hearing	06/17/20	L86270	17.28
LEGALR	The Legal Record	5340.411	Publications-Ord.. 1714 Summary	06/24/20	L86368	8.64
STINSO	Stinson LLP	5350.411	Legal Fees-Franchise, audit, zoning	06/24/20	43286164	4,407.75
STINSO	Stinson LLP	5350.411	Legal Fees-HR matters	06/24/20	43292355	304.00
JOCOGO	Johnson County Government	5370.411	Equip. Maint. & Licenses-Qtr 2-tech support	06/11/20	158884	2,860.25
KONICA75312	Konica Minolta Bus Solutions USA Inc	5370.411	Equip. Maint. & Licenses-April-May Inv-Copier	06/11/20	266258291	87.00
MRMAT	Mr Mat, LLC	5370.411	Equip. Maint. & Licenses-Entry mats	06/11/20	567300	66.81
PITBOW 7887	Pitney Bowes Global Financial Services	5370.411	Equip. Maint. & Licenses-Qtr 2-Postage meter	06/11/20	3311324149	165.09
EVERGY	Evergy	5410.411	Civil Defense Siren-April-May Inv	06/03/20	4025 5/21/20	30.48

WCAWAS	WCA Waste Corporation	5470.411	City Solid waste and Recycling-June Inv	06/03/20	990000660149	27,139.13
WATERS	Water Safety Products, Inc	5700.411	Office Supplies-COVID masks	06/03/20	196440	231.92
POSTAG	Postage by Phone - Reserve Account	5730.411	Postage-Postage for meter	06/10/20	5625 6/9/20	600.00
Total Administration						71,408.22
GALLS	Galls, LLC	5200.412	Uniforms-Insignias	06/03/20	15630271	10.99
PRIDEC	Pride Cleaners	5200.412	Uniforms-May Inv-Cleaning	06/11/20	246321053120	66.00
ATT 5001	AT&T	5230.412	Utilities-May-June Inv-Phones	06/03/20	7622 5/19/20	364.09
EVERGY	Evergy	5230.412	Utilities-April-May Inv-5252 Belinder	06/03/20	3126 5/21/20	614.76
KGS	Kansas Gas Service	5230.412	Utilities-May-June Inv-4717 Roe	06/17/20	5127 6/11/20	32.06
VERIZO	Verizon Wireless	5230.412	Utilities-May-June-cell phones/air cards	06/03/20	9855229344	394.05
WATERO64180	Water District No. 1 of Johnson County	5230.412	Utilities-April-May Inv-4717 Roe	06/03/20	1151 5/21/201	36.76
MIDPUB64055	Midwest Public Risk	5260.412	Health Insurance-June premiums	06/16/20	6/20	6,039.86
BLUEBE	Blue Beetle Pest Management	5330.412	Building Maintenance-April Inv-Pest control	06/03/20	102919	99.99
BLUEBE	Blue Beetle Pest Management	5330.412	Building Maintenance-June Inv.-pest	06/11/20	108493	99.99
JANPRO	Jan Pro Cleaning Systems Midwest	5330.412	Building Maintenance-June Inv-Janitorial	06/03/20	37845	465.00
JAYWIN	Jayhawk Window Cleaning Co., Inc.	5330.412	Building Maintenance-Clean windows	06/03/20	6/3/20 PD	25.00
KONICA60055	Konica Minolta Bus Solutions USA Inc	5360.412	Printing-May-June Inv-Copier	06/11/20	9006835046	112.49
GUARDI	Guardian Tracking, LLC	5455.412	Computer-EE Performance software	06/24/20	20200607	1,134.00
JOCOGO	Johnson County Government	5455.412	Computer-JIMS-Niche Hosting fee	06/11/20	155473	744.00
JOCOGO	Johnson County Government	5455.412	Computer-Qtr 2-tech support	06/11/20	158884	2,831.75
REJISC	REJIS Commission	5455.412	Computer-April LEWeb	06/03/20	436675	94.70
SEI	Security Equipment Inc	5455.412	Computer-Key FOBs	06/17/20	572036	42.50
COMMEN	Commenco, Inc.	5480.412	Radio/Radar-June Inv-maintenance	06/24/20	830540	127.00
MAXBUS	Max Business Products / ADOS	5700.412	Office Supplies-Paper	06/17/20	WO972411	38.98
CASEYS	Casey's Auto Repair	5780.412	Car Expense-Brakes, rotors, oil-VIN 8733	06/11/20	51690	636.10
CASEYS	Casey's Auto Repair	5780.412	Car Expense-Oil change-VIN 2423	06/11/20	51696	91.10
CASEYS	Casey's Auto Repair	5780.412	Car Expense-Fuel pump-VIN 3576	06/11/20	51766	735.00
WEXBAN 4337	Wex Bank	5780.412	Car Expense-Fuel	06/03/20	65450071	1,075.26
Total Police Department						15,911.43

BILLIR	Bill Ireland Security Inc.	5230.413	Utilities-Qtrly Inv-Alarm monitoring	06/11/20	166073	62.85
BLUEBE	Blue Beetle Pest Management	5230.413	Utilities-Monthly pest control	06/17/20	108132	77.25
EVERGY	Evergy	5230.413	Utilities-April-May Inv-4324 Brookridge	06/03/20	2886 5/21/20	19.82
EVERGY	Evergy	5230.413	Utilities-April-May Inv-5800 State Park	06/03/20	4636 5/21/20	20.27
EVERGY	Evergy	5230.413	Utilities-April-May Inv-4717 Roe	06/03/20	6996 5/21/20	164.77
JANPRO	Jan Pro Cleaning Systems Midwest	5230.413	Utilities-June Janitorial service	06/03/20	37846	150.00
KGS	Kansas Gas Service	5230.413	Utilities-May-June Inv-4717 Roe	06/17/20	2273 6/11/20	63.76
KSONEC	Kansas One-Call System, Inc.	5230.413	Utilities-Monthly locates	06/11/20	50233	172.80
PRAXAI60055	Praxair Distribution Inc.	5230.413	Utilities-April-May Inv-Cylinder renta	06/11/20	96969283	46.35
SPECTR	Time Warner Cable	5230.413	Utilities-Monthly cable	06/10/20	22002803052820	277.51
VERIZO	Verizon Wireless	5230.413	Utilities-May-June-Tablet	06/03/20	9855229344	40.01
WATERO64180	Water District No. 1 of Johnson County	5230.413	Utilities-April-May Inv-4717 Roe	06/03/20	3217 5/21/20	29.35
WATERO64180	Water District No. 1 of Johnson County	5230.413	Utilities-May-June Inv-4717 Roe	06/24/20	3525 6/17/20	92.56
MIDPUB64055	Midwest Public Risk	5260.413	Health Insurance-June premiums	06/16/20	6/20	5,840.91
WESTHU	Westhues Electric, Inc	5330.413	Building Maintenance-Breaker repair	06/17/20	209062	275.00
KCARBO	K. C. Arborist	5570.413	Tree Expense-Remove hangers, trimming	06/03/20	23858	3,125.00
KCARBO	K. C. Arborist	5570.413	Tree Expense-Storm damage	06/24/20	24088	11,245.00
KCARBO	K. C. Arborist	5570.413	Tree Expense-ROW-5300 Aberdeen	06/24/20	24089	435.00
BLACKM	Black & McDonald	5580.413	Street Lights-May Inv-Maintenance	06/11/20	761099926	1,102.15
EVERGY	Evergy	5580.413	Street Lights-April-May Inv-Signals	06/10/20	4930 6/1/20	7,554.23
EVERGY	Evergy	5580.413	Street Lights-April-May Inv-Streetlights	06/10/20	8364 6/1/20	672.18
BALLS	Balls Food	5720.413	Miscellaneous-Water	06/17/20	36261	11.96
WCAWAS	WCA Waste Corporation	5760.413	Dump Fees	06/03/20	990000664106	167.48
WCAWAS	WCA Waste Corporation	5760.413	Dump Fees	06/10/20	990000667691	167.48
APPMAI60673	Applied Industrial Technologies	5770.413	Materials/Supplies-Face masks	06/17/20	7019085086	109.92
BORESO	Boresow Chemical Company	5770.413	Materials/Supplies-Paper products	06/10/20	43667 2	56.90
DIXKAT REIM	Kathy Dix	5770.413	Materials/Supplies-Contain the Rain-barrel reimb	06/17/20	5/6/20 Ck.Req	47.70
LOWES 66205	Lowe's	5770.413	Materials/Supplies-Ashpalt patch	06/24/20	2939796	822.78
REYNOL	Reynolds Lawn and Leisure, Inc.	5770.413	Materials/Supplies-Ring-retaining	06/17/20	197163	6.14
STRASS	Strasser True Value	5770.413	Materials/Supplies-Spray paint	06/17/20	358410	5.03
STRASS	Strasser True Value	5770.413	Materials/Supplies-Cable ties, fuel mix	06/24/20	358967	15.92
WEXBAN 4337	Wex Bank	5780.413	Vehicle Expense-Fuel	06/17/20	65966973	551.65
WEXBAN 6293	Wex Bank	5780.413	Vehicle Expense-Diesel	06/03/20	65759941	156.37
Total Public Works						33,586.10
MIDPUB64055	Midwest Public Risk	5260.414	Health Insurance-June premiums	06/16/20	6/20	1,043.24
OPTIV	Optiv Security Inc.	5381.414	Dues/Memberships-Key FOB tokens-Court	06/17/20	SO13647831	55.91
Total Court						1,099.15

ATT 5001	AT&T	5230.415	Utilities-May-June-Phones	06/17/20	0034 6/3/20	161.58
ATT 5014	AT&T	5230.415	Utilities-Internet	06/10/20	5874 5/27/20	58.85
EVERGY	Everg	5230.415	Utilities-April-May Inv-Pool House	06/03/20	2230 5/21/20	172.24
EVERGY	Everg	5230.415	Utilities-April-May Inv-Pump room	06/03/20	5686 5/21/20	347.15
KGS	Kansas Gas Service	5230.415	Utilities-May-June Inv-6136 Mission	06/17/20	1445 6/8/20	39.61
VERIZO	Verizon Wireless	5230.415	Utilities-May-June Inv-cell phones	06/03/20	9855229344	106.28
WATERO64180	Water District No. 1 of Johnson County	5230.415	Utilities-April-May Inv-6136 Mission	06/03/20	1046 5/21/20	70.55
MIDPUB64055	Midwest Public Risk	5260.415	Health Insurance-June premiums	06/16/20	6/20	2,278.90
WEXBAN 4337	Wex Bank	5420.415	Vehicle Expense-Fuel	06/17/20	65966973	21.26
JANPRO	Jan Pro Cleaning Systems Midwest	5605.415	Maintenance-June Inv-Janitorial	06/03/20	37785	92.50
OUTDOO	Outdoor Restrooms, Inc.	5605.415	Maintenance-May-June Inv-Portapotty	06/03/20	341545	165.00
MAXBUS	Max Business Products / ADOS	5610.415	Operating Supplies-Laminating pouches	06/11/20	WO971571	59.62
Total Parks & Recreation						3,573.54
PAVEME	Pavement Management, LLC	5680.520	Street Repairs/Improvements-Crack seal	06/11/20	1531	9,569.00
Total Special Highway						9,569.00
KCARBO	K. C. Arborist	5017.540	Stormwater Projects-Creek cleanup	06/03/20	23859	8,165.00
Total Stormwater Utility Fund						8,165.00
MEIAMY REIM	Amy Meirosky	4410.760	Programs/Events-Refund	06/10/20	6/3/2020	91.00
HOAC	Heart of America Council	4415.760	Facility Rental-Refund	06/10/20	6/4/2020	450.00
ATT 5001	AT&T	5230.760	Utilities-May-June Inv-Phones	06/03/20	0348 5/19/20	249.29
ATT 5014	AT&T	5230.760	Utilities-Internet	06/17/20	7338 6/1/20	123.05
EVERGY	Everg	5230.760	Utilities-April-May Inv-Electric Pole	06/03/20	7158 5/21/20	60.70
EVERGY	Everg	5230.760	Utilities-April-May Inv-North Bldg	06/03/20	7608 5/21/20	19.05
EVERGY	Everg	5230.760	Utilities-April-May Inv-East Bldg	06/03/20	8412 5/21/20	36.60
EVERGY	Everg	5230.760	Utilities-April-May Inv-West Bldg	06/03/20	9880 5/21/20	163.41
KGS	Kansas Gas Service	5230.760	Utilities-May-June Inv-West Bldg	06/17/20	1864 6/11/20	34.53
KGS	Kansas Gas Service	5230.760	Utilities-May-June Inv-North Bldg	06/17/20	1982 6/11/20	58.80
KGS	Kansas Gas Service	5230.760	Utilities-May-June Inv-East Bldg	06/17/20	2200 6/11/20	96.13
WATERO64180	Water District No. 1 of Johnson County	5230.760	Utilities-April-May Inv-North Bldg	06/03/20	1421 5/21/20	15.92
WATERO64180	Water District No. 1 of Johnson County	5230.760	Utilities-April-May Inv-West Bldg	06/03/20	2027 5/21/20	16.48
WATERO64180	Water District No. 1 of Johnson County	5230.760	Utilities-April-May Inv-East Bldg	06/03/20	2031 5/21/20	15.84
JANPRO	Jan Pro Cleaning Systems Midwest	5605.760	Maintenance-June Inv-Janitorial	06/03/20	37787	295.00
WCAWAS	WCA Waste Corporation	5605.760	Maintenance-Lock and rental	06/03/20	990000664106	20.00
Total Shawnee Indian Mission Fund						1,745.80
Grand Total						146,025.94

Council Approval:



Parks & Recreation Department

DATE: 7/8/20
TO: MAYOR HEPPERLY, FAIRWAY CITY COUNCIL
FROM: BRICE SOEKEN, DIRECTOR OF PARKS & RECREATION
RE: CAITLIN KATZ FITNESS INSTRUCTION CONTRACT

The attached agreement is for Fairway resident, Caitlin Katz, to provide fitness instruction at City Hall on Tuesday and Thursday evenings. Caitlin's fitness classes are high-intensity cardio workouts that target an age group we do not capture in our current fitness offerings. The age demographic for our ongoing fitness classes are generally in the 50-80-year-old range. Based on Caitlin's history in teaching similar classes at Woodside, the age demographic that her class appeals to is generally the 20-40-year-old age group.

Caitlin's contract is unique in that she will be taking payments from participants, then sending payment to the City for our required percentage. Caitlin will submit all participant payment history and participant contact information when submitting payment to the City. Staff will be monitoring the participant participation via the security system cameras. Caitlin will be the main point of contact for class information (cancellations, reschedules, registration, etc.), which will free up City staff time.

This contract has been reviewed by the Parks & Recreation Committee, which is why it on the consent agenda. Staff recommends approval of the agreement with Caitlin Katz.

NEALE PETERSON PARK
& FAIRWAY POOL
6136 MISSION ROAD
FAIRWAY, KANSAS 66205
913-722-3161 (SUMMER ONLY)

FAIRWAY CITY HALL
5240 BELINDER ROAD
FAIRWAY, KS 66205
PHONE: 913-262-0350
FAX: 913-262-4607

SHAWNEE INDIAN MISSION
3403 W. 53RD STREET
FAIRWAY, KS 66205
PHONE: 913-262-0867
WWW.FAIRWAYKANSAS.ORG

AGREEMENT

This agreement is made and entered into this _____ day of _____, _____, by and between the City of Fairway, Kansas, (hereinafter referred to as the “City”) and Caitlin Katz (hereinafter referred to as “Contractor”).

It is hereby agreed that “Contractor” will provide fitness instruction as part of the Fairway Parks & Recreation Department programming in accordance with the following:

1. Name and address of location(s):
Fairway City Hall, 5240 Belinder, Fairway, KS 66205
Fairway Pool, 6136 Mission Road, Fairway, KS 66205
Shawnee Indian Mission, 3403 W. 53rd St, Fairway, KS 66205
City staff will be responsible for preparing the facility for classes, including moving gymnastics equipment and/or gymnastics flooring to the edge of the room before each class. The “Contractor” will be responsible for unlocking the facility before class, cleaning up any spills or messes created by the class, confirming all participants have exited the facility, and locking and arming the facility upon exit.
2. Type of engagement: Fitness classes where participants will adhere to social distancing guidelines until a mutually agreed upon date.
3. Dates(s) of engagement, starting and finishing time: Ongoing classes throughout the year.
4. Agreed upon consideration of: The “Contractor” shall receive 75% of all participation fees for her classes. Participants will pay the “Contractor” directly, then the “Contractor” will submit payment to the City for 25% of all participation fees, along with complete documentation on participant registration, payment and emergency contact information on a monthly basis.
5. Participant registration: The “Contractor” will take all participant’s registrations and payment through her registration website. Participants will be required to complete liability forms for both the City and the “Contractor”. Participants will receive one free “trial” class.
6. Participant communications: The “Contractor” will be responsible for all communications with participants including, but not limited to, class registration confirmation, payment confirmation, cancellations, reschedules and participant’s required equipment.
7. Advertising: The “Contractor” will create advertisement content for her classes. Upon City approval, the City will use this content for social media posts, mass emails, newsletters and any other advertising platforms the City may use at its discretion.
8. The “Contractor” will be considered an independent contractor for all purposes and will supply proof of insurance listing the City of Fairway as additionally insured.

9. The “Contractor” will indemnify and hold the City, its agents and employees harmless from and against all claims, loss, costs and damages, including but not limited to attorneys’ fees, involving personal injury, sickness, disease, death or property damage including loss of use of property resulting therefrom but only to the extent caused in whole or in part by the negligent acts or omissions of the instructor or person or entities for whose acts the instructor may be liable.

10. The City will provide “Contractor” with sanitizing procedures and products. The “Contractor” will complete sanitizing procedures after each class.

By _____
Melanie Hepperly, Mayor

Caitlin Katz, Contractor

MAYOR'S APPOINTMENTS

July 2020

***Appointments are for a 1-year term unless otherwise noted.**

Planning Commission

Ben Zwick (appointment through 02/2022)

Volunteer



DATE: JULY 9, 2020
TO: MAYOR HEPPERLY AND FAIRWAY CITY COUNCIL
FROM: NATHAN NOGELMEIER, CITY ADMINISTRATOR
RE: PUBLIC MEETING POLICY

Background:

At its June 23rd meeting, the Administration Committee reviewed the City's Public Meeting Policy following discussion at the June 8, 2020 City Council Meeting. Major changes to the policy from what was presented at the June City Council meeting include an opportunity for a member of the public to have a one-minute follow up during the same public comment period and the addition of an agenda item called "Governing Body Comments", which will allow for members of the Governing Body to discuss City related items. The Administration Committee reviewed these changes and recommends approval of the policy.

Recommendation:

Staff recommends approval of the revised Public Meeting Policy, which has been reviewed by legal counsel.

Attachments:

- Redline version of proposed changes
- Clean version of revised policy

CITY OF FAIRWAY PUBLIC MEETING POLICY

This policy is intended to outline Council meeting procedures including agenda and Council packet compilation, committee recommendations, public comment, presentations and document distribution at meetings.

Regular Meeting

Generally, the City Council meets to do the business of the City on the second Monday of each month at 7:30 P.M. or at such other time as is provided by the Code of the City of Fairway, Kansas. When that meeting falls on any legal holiday, the regular Council meeting shall take place on the next succeeding day that is not a Saturday or Sunday nor observed as a holiday.

Presiding Official

The Mayor or, in the absence of the Mayor, the President of the City Council shall preside over any meeting of the City Council. In the event that neither the Mayor nor the President of the City Council is present at any regular or special meeting of the City Council, the members of the City Council that are in attendance shall select from their number a person to preside over the meeting until the arrival of either the Mayor or the President of the City Council. Any member of the City Council shall retain the voting status of a member of the City Council while presiding over any regular or special meeting of the City Council.

Regular Meeting Agenda

The goal is to have the agenda and council packet for the regular meeting available at City Hall and on the City Web site the Thursday ~~Friday~~ before the Council meeting. Items for submission to the agenda are due to the ~~City Administrator/City Clerk~~ Administration Department no later than 5:00 p.m., the ~~Monday~~ Tuesday before the Council meeting. Once the submissions are compiled, the Mayor finalizes the agenda.

Consent Agenda

The following items will automatically be placed on the regular Council Meeting Consent Agenda.

- ◆ Minutes of Previous meetings
- ◆ Claims and Appropriations
- ◆ Committee Recommendations
- ◆ Routine and customary items

Other items may be placed on the consent agenda. Typically, items placed on the consent agenda have been discussed and a proposed solution to the matter under discussion reached at a committee meeting or a City Council work session.

All other items will be considered under New Business, rather than Consent Agenda. Any item on the Consent Agenda may be removed from the Consent Agenda by any Council Member and considered individually under New Business.

Governing Body Comments as an Agenda Item

All regular City Council meetings shall include an agenda item labeled "Governing Body Comments". During this time, members of the Governing Body will be given the opportunity to speak about matters

related to the City. Members shall be limited to 5 minutes of comments each, however, this time limit shall not prevent discussion among the Governing Body. No formal action will be taken during this time.

Public Comment as a Regular Council Meeting Agenda Item

The City Council encourages members of the public to comment on matters related to the City. Public comment for consent and new business agenda items will appear on each regular meeting agenda after the Pledge of Allegiance, special presentations/proclamations, and department reports, if any, but before the consent agenda, new business and other business. Public comment during this initial public comment period shall be limited to comment on an item specifically delineated on the consent agenda or under new business. The purpose of this limitation is to ensure that comments during this period are directed at specific business action items that will be considered by the Governing Body at that meeting and to help ensure that individuals who are at that meeting to present information on an action item are afforded the courtesy of addressing the Governing Body on that item as early in the meeting as possible. As an example, comments about a Claims and Appropriations Ordinance appearing on the consent agenda are only appropriate during this public comment period if it is a comment about a specific appropriation listed on that Ordinance. Likewise, comments on draft minutes are only appropriate if they are to point out an error or omission. Prior to the Governing Body's consideration of the Consent Agenda, there will be a Public Comment period for items listed on the Consent Agenda. During the "New Business" portion of the agenda, ~~(The Mayor/Council President may shall, at his or her sole discretion~~ open the meeting for a period of public comment at the completion of any presentation and/or Governing Body discussion regarding a specific agenda item. Public comment should be limited to the current agenda item ~~to be~~ before the Governing Body. ~~Additional public comment on non-agenda items will be taken at the end of the meeting.~~ General comments or comments about non-specific claims and appropriations may be made during this second public comment period. ~~The Mayor/Council President~~ may rearrange the order of the agenda to address special circumstances. The majority of the membership of the Council may alter procedures for public comment at any regular meeting for that regular meeting.

Time Limit/Limitation for Public Comment

In recognition of the Council's need to conduct the City's business at Council meetings, and also in the interest of fairness to all persons wishing to make comments and to other individuals or groups having business before the Council, each person wishing to make a comment shall limit their initial comments to 4 minutes ~~total and be limited to one public comment opportunity~~ may be afforded an additional follow up opportunity of 1 minute in each public comment period. ~~An individual may speak more than one time during the public comment period, but the total amount of time allotted to that individual shall be 4 minutes per public comment period. If a larger number of people wish to speak during the public comment period, the 4 minute limitation may be altered by the Mayor/Council President or at the direction of a majority of the Council, so that the number of persons wishing to speak may be accommodated within the time available.~~ The Mayor/Council President may choose to limit speaker time further for relevant factors, including without limitation, the expected duration of the meeting, number of agenda items to be addressed, the number of speakers wishing to address the Governing Body etc. The Mayor/Council President may ask a group supporting a particular viewpoint to designate one or a limited number of spokesperson(s) for that group. The spokesperson(s) may have others in attendance indicate their support of that view by a show of hands.

Public comment on any agenda items may be submitted in writing in advance. Public comments will be taken up to 5:00 p.m. on Monday before the City Council meeting and will be distributed to all members of the Governing Body before the meeting. If a member of the public wishes to submit advance comment for an item, please email City Hall. The email must include your first

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and last name along with your street and city address for where you reside. Emails must also reference the meeting date and agenda item you on which you wish to comment.

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Speaker Decorum

The Mayor/Council President ~~at his or her discretion~~ will recognize person(s) wishing to make comments or address the Governing Body and request them to state their name and address for the official record. All comments should be directed to the Governing Body and not to others in attendance. Person(s) wishing to speak should not request recognition while someone else is speaking.

Each person addressing the City Council shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disrupts, disturbs, maligns, upsets, or otherwise impedes the orderly conduct of the Council meeting. Any person who so disrupts the meeting, shall, at the discretion of the Mayor/Council President, or a majority of the Council Members present, after one verbal warning, be subject to removal from the meeting.

Powerpoint, video, documents, photos and other distributions or presentations are not allowed during Public Comment. Public comment is for oral presentations only. Paper copies of any documents may be distributed to the Mayor and members of the City Council prior to an individual's public comment.

Addressing the Council

Comment and testimony are to be directed to the Mayor and Council. Council Members seeking to clarify testimony or gain additional information may direct a question to the speaker. The Mayor/Council President shall recognize Council Members wishing to provide brief responses to comments and factual questions. The Mayor/Council President may also recognize staff members to provide brief responses to comments and factual questions. The intent is to provide an opportunity for City officials to provide a response to short, factual questions that can be answered at that time and not as a time for debate on issues. If questions cannot be quickly answered, the speaker will be directed to a staff member for further discussion and follow-up. The public comment period is also not intended as a time for a dialogue between citizens at the lectern and members of staff or members of the audience. Individuals with a particular interest in a City issue and/or who wish to know a Council member's position on an issue are encouraged to contact Council members directly, outside of the meeting time, by the multiple means available. Individuals seeking the opinion of City officials on City issues will be referred to that elected official(s) for a response after the public meeting. If a question is not resolved during public comment, the question should be submitted to the City Administrator/~~City Clerk~~ in written form, so that, if possible, a response can be provided.

Yielding of Time

To guarantee all persons an ample opportunity to be heard, each speaker will be afforded the full **45** minutes time in each comment period. Speaker will not be allowed to yield part or all of his/her time to another. Speakers will not be credited with time not used by another, and speakers will not be allowed to use the time of a person not present at the meeting.

Audience Decorum

Members of the audience shall not engage in disorderly or boisterous conduct, including, but not limited to: the utterance of loud, obnoxious, threatening, or abusive language; cheering; whistling; booing; stamping; or any other acts that disturb, disrupt, impede, or otherwise disrupt the orderly conduct of the City Council meeting. Any member (s) of the audience engaging in such conduct shall, after a verbal

warning is given, at the discretion, of the Mayor/Council President or a majority of the Council Members, be declared out of order and be removed from the meeting.

Special Meetings

Special meetings may be called by the Mayor, on the written request of any three members of the Council, specifying the object and purpose of the meeting. If the Mayor is absent, the Council President may call a special meeting. The Council President may also sign the request as one of the three council members. Only the items listed on the agenda of the special meeting may be discussed and acted on at the special meeting.

Public comment on an agenda item is generally encouraged. The Mayor/Council President shall determine if public comment on a special meeting agenda item is appropriate, given all relevant considerations; however, when so allowed, public comment shall be limited to the subject of the agenda item. If the Mayor/Council President determines it is appropriate, he/she shall decide where public comment shall be placed on the agenda and generally how that comment will take place. The Mayor's/Council President's decisions on public comment at a special meeting may be revised by a majority of the membership of the City Council.

Committee Meetings

The Committee Chair/Presiding Officer has the discretion of determining whether public comment is appropriate during the meeting and the manner in which public comment is received during Committee meetings. Committees will only accept public comment having to do with issues in the province of that committee.

REVISED AND ADOPTED BY THE FAIRWAY CITY COUNCIL ON ~~JUNE 8~~ JULY 13, 2020
REVISED AND ADOPTED BY THE FAIRWAY CITY COUNCIL ON JANUARY 12, 2009.
ADOPTED BY THE FAIRWAY CITY COUNCIL ON NOVEMBER 13, 2006.

CITY OF FAIRWAY PUBLIC MEETING POLICY

This policy is intended to outline Council meeting procedures including agenda and Council packet compilation, committee recommendations, public comment, presentations and document distribution at meetings.

Regular Meeting

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Presiding Official

The Mayor or, in the absence of the Mayor, the President of the City Council shall preside over any meeting of the City Council. In the event that neither the Mayor nor the President of the City Council is present at any regular or special meeting of the City Council, the members of the City Council that are in attendance shall select from their number a person to preside over the meeting until the arrival of either the Mayor or the President of the City Council. Any member of the City Council shall retain the voting status of a member of the City Council while presiding over any regular or special meeting of the City Council.

Regular Meeting Agenda

The goal is to have the agenda and council packet for the regular meeting available at City Hall and on the City Web site the Thursday before the Council meeting. Items for submission to the agenda are due to the Administration Department no later than 5:00 p.m., the Tuesday before the Council meeting. Once the submissions are compiled, the Mayor finalizes the agenda.

Consent Agenda

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Public Comment as a Regular Council Meeting Agenda Item

The City Council encourages members of the public to comment on matters related to the City. Prior to the Governing Body's consideration of the Consent Agenda, there will be a Public Comment period for items listed on the Consent Agenda. During the "New Business" portion of the agenda, the Mayor/Council President shall, open the meeting for a period of public comment at the completion of any presentation and/or Governing Body discussion regarding a specific agenda item. Public comment should be limited to the current agenda item before the Governing Body. Additional public comment on non-agenda items will be taken at the end of the meeting. The Mayor/Council President may rearrange the order of the agenda to address special circumstances. The majority of the membership of the Council may alter procedures for public comment at any regular meeting for that regular meeting.

Limitation for Public Comment

In recognition of the Council's need to conduct the City's business at Council meetings, and also in the interest of fairness to all persons wishing to make comments and to other individuals or groups having business before the Council, each person wishing to make a comment shall limit their initial comments to 4 minutes and may be afforded an additional follow up opportunity of 1 minute in each public comment period. The Mayor/Council President may choose to limit speaker time further for relevant factors, including without limitation, the expected duration of the meeting, number of agenda items to be addressed, the number of speakers wishing to address the Governing Body etc. The Mayor/Council President may ask a group supporting a particular viewpoint to designate one or a limited number of spokesperson(s) for that group. The spokesperson(s) may have others in attendance indicate their support of that view by a show of hands.

Public comment on any agenda items may be submitted in writing in advance. Public comments will be taken up to 5:00 p.m. on Monday before the City Council meeting and will be distributed to all members of the Governing Body before the meeting. If a member of the public wishes to submit advance comment for an item, please email City Hall. The email must include your first and last name along with your street and city address for where you reside. Emails must also reference the meeting date and agenda item you on which you wish to comment.

Speaker Decorum

The Mayor/Council President will recognize person(s) wishing to make comments or address the Governing Body and request them to state their name and address for the official record. All comments should be directed to the Governing Body and not to others in attendance. Person(s) wishing to speak should not request recognition while someone else is speaking.

Each person addressing the City Council shall do so in an orderly, respectful, dignified manner and shall not engage in conduct or language that disrupts, disturbs, maligns, upsets, or otherwise impedes the orderly conduct of the Council meeting. Any person who so disrupts the meeting, shall, at the discretion of the Mayor/Council President, or a majority of the Council Members present, after one verbal warning, be subject to removal from the meeting.

Powerpoint, video, documents, photos and other distributions or presentations are not allowed during Public Comment. Public comment is for oral presentations only. Paper copies of any documents may be distributed to the Mayor and members of the City Council prior to an individual's public comment.

Addressing the Council

Comment and testimony are to be directed to the Mayor and Council. Council Members seeking to clarify testimony or gain additional information may direct a question to the speaker. The Mayor/Council President shall recognize Council Members wishing to provide brief responses to comments and factual questions. The Mayor/Council President may also recognize staff members to provide brief responses to comments and factual questions. The intent is to provide an opportunity for City officials to provide a response to short, factual questions that can be answered at that time and not as a time for debate on issues. If questions cannot be quickly answered, the speaker will be directed to a staff member for further discussion and follow-up. The public comment period is also not intended as a time for a dialogue between citizens at the lectern and members of staff or members of the audience. Individuals with a particular interest in a City issue and/or who wish to know a Council member's position on an issue are encouraged to contact Council members directly, outside of the meeting time, by the multiple means available. Individuals seeking the opinion of City officials on City issues will be referred to that elected official(s) for a response after the public meeting. If a question is not resolved during public comment, the question should be submitted to the City Administrator in written form, so that, if possible, a response can be provided.

Yielding of Time

To guarantee all persons an ample opportunity to be heard, each speaker will be afforded the full 5 minutes time in each comment period. Speaker will not be allowed to yield part or all of his/her time to another. Speakers will not be credited with time not used by another, and speakers will not be allowed to use the time of a person not present at the meeting.

Audience Decorum

Members of the audience shall not engage in disorderly or boisterous conduct, including, but not limited to: the utterance of loud, obnoxious, threatening, or abusive language; cheering; whistling; booing; stamping; or any other acts that disturb, disrupt, impede, or otherwise disrupt the orderly conduct of the City Council meeting. Any member (s) of the audience engaging in such conduct shall, after a verbal warning is given, at the discretion, of the Mayor/Council President or a majority of the Council Members, be declared out of order and be removed from the meeting.

Special Meetings

Special meetings may be called by the Mayor, on the written request of any three members of the Council, specifying the object and purpose of the meeting. If the Mayor is absent, the Council President may call a special meeting. The Council President may also sign the request as one of the three council members. Only the items listed on the agenda of the special meeting may be discussed and acted on at the special meeting.

Public comment on an agenda item is generally encouraged. The Mayor/Council President shall determine if public comment on a special meeting agenda item is appropriate, given all relevant considerations; however, when so allowed, public comment shall be limited to the subject of the agenda item. If the Mayor/Council President determines it is appropriate, he/she shall decide where public comment shall be placed on the agenda and generally how that comment will take place. The Mayor's/Council President's decisions on public comment at a special meeting may be revised by a majority of the membership of the City Council.

Committee Meetings

The Committee Chair/Presiding Officer has the discretion of determining whether public comment is appropriate during the meeting and the manner in which public comment is received during Committee meetings. Committees will only accept public comment having to do with issues in the province of that committee.

REVISED AND ADOPTED BY THE FAIRWAY CITY COUNCIL ON JULY 13, 2020
REVISED AND ADOPTED BY THE FAIRWAY CITY COUNCIL ON JANUARY 12, 2009.
ADOPTED BY THE FAIRWAY CITY COUNCIL ON NOVEMBER 13, 2006.



A JOINT STATEMENT OF THE GOVERNING BODY OF THE CITY OF FAIRWAY,
KANSAS, REGARDING RACIAL EQUALITY

As expressed on behalf of the City of Fairway in the June 2, 2020, joint statement from Mayor Hepperly and Police Chief Brown to all Fairway residents, “The circumstances of George Floyd’s death are deeply troubling, are wrong, and should not have happened.” In Fairway, we respect and value the inherent worth of every person. Race-motivated actions against African Americans and other minority groups should compel all of us to support and have empathy for those who have experienced the pain of inequality and humiliation as a result of discrimination.

We recognize that diversity strengthens our community and we strive to be open, welcoming and inclusive. Ordinance No. 1707, passed by the City Council on November 21, 2019, clearly states the City of Fairway “has a strong public policy rejecting discrimination of any kind. Discrimination is wrongful and against the City’s values and public policy”. Together with Federal and State law, our City policy takes a firm stance against discrimination, including on the basis of race, and guides us in every action we take.

We are resolved to following policies and practices that ensure fairness and equality for all residents and visitors in the City of Fairway. We invite conversations seeking to improve diversity and inclusion in our City. Working together will ensure the continuation of our great community.

Signed, on the 13th day of July, 2020: (Insert names of those Governing Body Members who wish to sign)